



Ben Franklin Academy PTO Meeting Agenda

Date: 9/16/15 Time: 6:30-8:30pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

OFFICER REPORTS

President: Carrie Keen 6:30-7:00

- Welcome
- My Rooster Room Update

Vice President: Pamela Betts 6:30-7:00

- Lunch Program
- Rachel's Challenge

Secretary: Halsley Hoff 7:00-7:15

- Vote Review

Treasurer: Lisa Watanabe 7:15-7:25

- Treasurer's Update
- Review of Reimbursement Process

Fundraising Coordinator: Lisa Travis Fischer 7:25-7:45

- BENefit Bash Update
- BFA Brick Program

NEW BUSINESS

Harvest Festival Chair – Gwen Feifarek 7:45-8:00

- Event Update

Grocery Card Coordinator – Amy Sunahara 7:45-8:00

- Target Night

Teacher Requests – Carrie Keen 7:45-8:00

- Event Update

We will only have open comments if they have been emailed to Halsley Hoff prior to the meeting or during the meeting at ptosecretary@bfacademy.org.

PTO Meetings are held the 3rd Wednesday of each month beginning at 6:30pm in the BFA Library. Please join us for our next meeting on October 21st