



Ben Franklin Academy PTO Meeting Recap

Date: 2/18/15 Called to order by Shana Tracy at 6:31 pm
Meeting adjourned at 7:30pm

CO-PRESIDENTS (Shana Tracy & Kimberly Kent)

D&O (Directors & Officers) Insurance

- Brought to PTO by BFA Board
- Insurance covers officers so if someone were to sue PTO
- Contacted Moody Insurance & Willis of Colorado – have not heard back their rates.
- Suggestion to touch base with Trailstone Insurance as they work with non-profit who recently got same insurance. Shana/Kimberly will contact them.
- PTO Today also has same insurance
- Will table issue until next meeting when we have numbers to discuss & vote on.

BENefit Bash

- Based upon parent feedback that for the big fundraiser for 15/16 school year will be BENefit Bash
- Many discussions have been made regarding when to hold the Bash. It has been determined to hold the event on November 7, 2015 (venue pending).
- Need to get started planning SOON!
- Current fundraising coordinator (Tiffani Titus) term is complete in July 2015 and she will not be seeking re-election. Looking for someone to begin working on the event now and work with/shadow Tiffani.
- If we don't find someone to step into this position then we will have to result to FunRun as our main fundraiser.

Sponsorships

- Need to figure out how we want to do sponsorships next year.
 - Possibilities
 - Field Day Shirts
 - BENefit Bash
 - Fun Run
 - Thursday Folders
- Will review and update sponsorship information document. Will submit final to Fundraising Committee for review & approval before rolling out.

Vice-PRESIDENT (Carrie Keen)

Calendar

- Working on calendar for next school year.
- Carrie will be sending out requests for event dates. Please respond quickly as they want to get this together and approved.

Volunteer Appreciation

- New gifts as thank you's for our volunteers who meet required hours:
 - Bronze – 30+. Gift is the keychain
 - Silver – 50+. Microfiber Cloth
 - Gold – 75+. Notepad
 - Platinum – 100+. Lapel pin
- Single parents reach the level when they hit ½.
- Looking to setup thank you events for summer. Last year did Pirates Cove & Skate City. If anyone has ideas for events please email PTOVP@bfacademy.org.

TREASURER (Jennifer Jones)

- As of 1/31 bank balance is \$124,139.02
- King Soopers - received to date: \$4441.63. Averaging about \$600 per month via the King Soopers cards.
- Safeway we are almost to \$5k, which is the mark at which we get our check.
- Mrs. Gilmour (library) purchased \$1,900 in books during the last book fair.

SECRETARY (Halsley Hoff)

- Review vote list
- Elections
 - We have only received 7 nominations. Need to get more people involved for next year. Each position – officer, coordinator or chair needs to be filled via nomination & vote.
 - Suggestion to have social event where everyone is invited and current members are suggested to bring someone new to introduce to other PTO members and talk about positions, etc.

SOCIAL COORDINATORS (Mindy Pooler & Kim Stockton)

Father Daughter Event

- Huge thank you to Mindy Pooler, Kim Stockton & Melissae Andersen for all of your hard work putting together a wonderful event!! Feedback has been nothing but great!!
- Middle schoolers made approximately \$500 selling daisy wreaths.
- Suggestion to get lights for playground?? Many were playing outside and hard to see.

Mother Son Event –

- Will be held Saturday, April 18th, 4:00-6:00, Dinner at 6:30pm
- Amazing Adventure theme – won't be a race, but more like a scavenger hunt/obstacle course. Will take lots of prep work so need a big group of volunteers to help.
- Next planning meeting March 3rd at 7pm at Starbucks Target.

NEW BUSINESS

Teacher Requests

- Mrs. Molnar
 - Request to purchase Ardeno Starter Kit. Will be used for Middle School elective. \$62.99. Kimberly motion. Halsley 2nd. 7 officers approved.

- STEM
 - Request for \$72.31 to reimburse for supplies used for Pumpkin Chunkin event. Shana motion. Jen 2nd. 7 officers in favor.
- Mrs. Marchisio
 - Request for \$33.09 to purchase musical instruments for the 3rd grade sound & hearing science unit. Jen motion. Kim 2nd. 7 officers in favor.

OPEN COMMENTS

STEM (Kristi Morris)

- STEM needs volunteers for planners & coordinators. The group has a hard time attracting volunteers and needs lots of help with upcoming events. They have great scientists that give the ideas and the science, but we need the planners to help with the events such as Green Team, Destination Imagination, STEM Expo, Pumpkin Chunkin, Hour of Code, Science Fairs, Earth Day, National Space Day. Looking for co-coordinator to help current STEM committee members to help with STEM Expo and science fairs. 10-15 hour commitment for each event.

Susie McCoy

- On behalf of the 8th grade parents. Thank you for all the help you have given this year.
- Wanted to announce events that are coming up over the next month.
 - Used clothing drive for ARC. Every bag (grocery size) ARC will give BFA a \$1. Monday – Thursday next week. Parents will come to your house and pick them up and donate to ARC. Do not bring items to office for pickup.
 - Last restaurant night in March – 10th or 17th at Chipotle
 - Middle School Bake Sale - March 20th