



Ben Franklin Academy PTO Meeting Recap

Location: Ben Franklin Academy. 2270 Plaza Drive. Highlands Ranch, CO
Minutes: Minutes of 2/6/14 meeting read and accepted on 2/12/14.
Attendees: All attendees are recorded on the PTO meeting sign in sheet.

Date: 2/6/2014

Time: Meeting Called to Order
By Tiffanie Vaught at 6:30pm

Officer Reports

CoPresident: Tiffanie Vaught

- Welcome and meeting called to order.
- Signup Genius sent out for help with PTO table at Parent Teacher Conferences. Please signup if you haven't already.

Treasurer: Jen Jones

- Profit of \$1,200 was made from Father Daughter Dance.
- King Sooper total profit at \$4,800.
- Safeway total profit at \$270.
- Yearbook sales as of January 31 at \$3,600.
- Total of \$19,000 spent on Teacher Requests to date – see spreadsheet.

Secretary: Tiffanie Vaught on Behalf of Nicole Eubanks

- PTO Board met and made some changes to the By-Laws and forms which were discussed briefly. It was decided that approval of By-Laws would be tabled for next meeting in March.
- Elections – nominations forms go live on 2/24 and end on 3/24. Nominees will be sent emails on 3/24 or 3/25 letting them know they have been nominated. They will have 48 hours to respond. Should they choose to accept, they will need to submit bio. Election period is from 4/14-5/2. Officer and Chair position announcements will be made on 5/8. Coordinator positions will not be online but bios will be presented at 4/10 meeting and voted on by PTO Board. Officer positions open for election this year are: Vice President, Secretary and Social Coordinator.
- Make sure you have signed the Conflict Policy each school year and email to Nicole if you have not already turn yours in for this year.

Fundraising Coordinator: Halsley Hoff

- The next Benefit Bash Fundraising meeting is Monday, Feb. 17 at 6:30pm in the Science Lab. They will be brainstorming, getting ideas, discussing hosting parties, and looking at art contest submissions.
- Teacher hosting parties will be auctioned off online only.
- This year's auction will be in Inverness.

Social Coordinator: Melissae Andersen

- Father Daughter Dance was a great success! Good feedback, nice venue and good food. Numbers were given out for photos booth so they didn't have to wait in line.
- Mother Son Event will be on March 8 in BFA Gym. Mechanical bull riding, lasso training, line dancing, photo booth and BBQ dinner. Need some Dads to help!

School Lunch Coordinator: Pamela Betts

- Two positions open in the Lunchroom. One is through Douglas County Nutrition Services for a 5 hours a day, 5 days a week. Go to Douglas County School District website job postings for further info. Also BFA Lunch Staff position 2 hours a day, 5 days a week. Go to BFA website job openings for further info.

Coordinator Reports**Middle School Coordinators- Angie Kersey**

- Pancake Breakfast with Ben was a fun event. Raised \$580 for MS.
- Reminder Middle School Dance is this Friday, Jan. 31 from 7-10pm.

New Business**Tiffanie Vaught**

- Streets at Southglenn – we get entered into drawings to win gift cards and get points if we go to monthly meetings. Shelly turned in \$25 gift card that was recently won.
- Motion was made to spend up to \$500 for one outdoor concrete trashcan for the playground and two extra-large trash cans for MS lunch room. All 5 board members present voted in favor.
- Sprit wear – can we use ipads or laptops at PTO tables on Parent/Teacher Conf nights? Answer was yes. We can check out a couple of ipads from the office. Also put notes in comments if order was filled at table.
- Can office staff have Ben Bucks to handout? Answer was yes. Ben Bucks will be given to office staff to hand out.
- Can we get more chairs for performances in the gym? Problem is we do not have enough storage so they are easily accessible.
- How do we motivate more parents to sign up to help with carpool and in lunchroom? Idea was brought up to give a discount on tickets to events such as Harvest Festival, etc. that if they complete "X" number of hours in those categories before a certain date they could get a discount.
- Meeting for info on John Adams HS in the Commons at BFA Monday, Feb. 10.