



Ben Franklin Academy PTO Meeting Agenda

Location: Ben Franklin Academy.2270 Plaza Drive. Highlands Ranch, CO
Minutes: Minutes of 5/8/14 meeting read and accepted on 5/20/14.

Date: 05/8/2014
Time: 6:30pm-
8:00pm
Meeting called to order by
Shelly Dana at 6:30pm

Officer Reports

CoPresidents: Shelly Dana and Tiffanie Vaught

Secretary: Nicole Eubanks

- Last PTO Meeting of the year
- **2014-2015 PTO Updates**
- Shelly will be resigning her position with the PTO.
- Tiffanie will be resigning her position with the PTO.
- Nicole, Andrea, Melissa will not be returning on the board of Officers.
- Vote for Kimberly Kent and Shana Tracy to be appointed for the position of CoPresident for the 2014-2015 school year. This is a 1 year term and is up for election in January 2015.
 - 6-Yaes, 0-Nays (1 Absent)
- **Election Results**
- President-Kimberly Kent and Shana Tracy
 - Appointed at the 5/8/14 PTO Meeting. 1 Year Term and up for election in 2015.
 - 6-Yaes, 0-Nays (1 Absent)
- Vice President-Carrie Keen
- Social-Mindy Pooler and Kim Stockton
 - Appointed at the 5/8/14 PTO Meeting. They will only have 1 vote combined in this position.
 - 6-Yaes, 0-Nays (1 Absent)
- Secretary-Halsley Hoff
 - Kimberly Kent was elected into this position, but was appointed into the CoPresident Position and accepted. Halsley stepped down from her position as Fundraising Coordinator and was appointed at the 5/8/14 PTO Meeting into the position of Secretary.
 - 6-Yaes, 0-Nays (1 Absent)
- Fundraising Coordinator-Tiffani Titus
 - Appointed at the 5/8/14 PTO Meeting. 1 Year Term and up for election in 2015.
 - 6-Yaes, 0-Nays (1 Absent)
- Treasurer-Jen Jones
 - Jen Jones will continue in her term for next year in the same position.
- School Lunch Coordinator-Pam Betts
 - Pam Betts will continue in her term for next year in the same position.
- Volunteer Committee Chair-Gina Paul
- Teacher Appreciation Committee Chair-Jen Bayne
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)

- Room Parent Committee Chairs- Kathleen MacKinnon and Angela Gibson
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)
 - Shana Tracy was elected into this position, but was appointed into the CoPresident Position and accepted.
- Spirit Wear Committee Chairs-Lisa Fischer and Lisa Watanabe
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)
- Communications Committee Chair-Serena Grissom
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)
- Hospitality Committee Chair-Ingrid Burke
 - Appointed via email 5.16.14
 - 6-Yaes, 0-Nays
- Student Appreciations Chair-Open
- BFA Online Store Administrator-Mitch Fillmore
- Yearbook/School Pictures Committee Chair-Katie Devlin
- Ben Franklin Academy Business Professionals Committee Chair-Amber Simonis
- Faculty Committee Chair-Francis Joseph
- Box Top Coordinator-Patti Vessa
- Baking Coordinator-Mandy Doolittle
- Birthday Coordinator-Andrea Day
- Spirit Event Coordinator- Mindy Pooler
 - Mindy Pooler was appointed to this position in the April PTO meeting and was appointed into the Social Officer Position at the 5/8/14 Meeting.
- Uniform Buy Back Coordinator- Kimberly Blum
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)
- KingSoopers/Target Coordinator-Amy Sunahara
- Preschool Fundraising Coordinator-Removed
 - Vote to remove this position from the PTO as it is covered now by room parents.
 - 5-Yaes, 0-Nays (2 Absent)
- Middle School Fundraising Coordinator-Anna West
 - Appointed via email 5.16.14
 - 6-Yaes, 0-Nays
- Middle School Social Coordinator-Karen Kopp
- Vision and Hearing Screening Coordinator-Patti Vessa
- Streets of Southglenn Coordinator-Open
- Harvest Festival Committee Chair-Gwen Feifarek
 - Appointed at the 5/8/14 PTO Meeting.
 - 5-Yaes, 0-Nays (2 Absent)
- Father/Daughter Dance Committee Chair-Open
- Mother/Son Committee Chair-Open
 - Vote on the creation of 3 new PTO Positions (Harvest Festival, Father/Daughter and Mother/Son) to fall under social. Field Day/Pirates Cove/Ben's Birthday and Community Events will stay with the Social Officer.
 - 5-Yaes, 0-Nays (2 Absent)

CoPresidents: Shelly Dana and Tiffanie Vaught

- **School Directory**
- Tiffanie met with the company that we went with this year for the online directory. They have an online and app. option for use to use next year.
- Vote for \$733 for online directory and ap. PTO has to put \$150 down.
 - 5-Yaes, 0-Nays (2 Absent)
- **Field Day**
- PTO is supporting T-shirts for all of the students. The order is being submitted tomorrow afternoon. Kona ice will be used for sno cones for the kids. Kona could only 2 days. T-shirts will be handed out in class.
- **BENefit Bash Recap**
- Sponsorships were the most ever received with of the 8k worth of them.
- Apx. 74K was earned from the auction and online still has not been added in those numbers.
- Thank you to Halsley, Michelle, Kimberly and Tiffanie for their work.
- The band was great. The auctioneer was amazing. \$32k in live auction alone.
- The Ben Franklin Award was given to Dawn and Joe Cesh.
- **PTO End of Year Party**
- 5.29 OBL at 6:30pm We have to meet an \$800 min to meet. Food and drinks will be provided by the PTO.
- Vote up to \$800 for end of year party.
 - 5-Yaes, 0-Nays (2 Absent)

Treasurer: Jen Jones

- **Treasurer's Update**
- King Soopers has brought in \$8700 up to March.
- Spiritwear is almost at \$10k.
- \$92679.60 Balance
- Thank you to Amy for her work on the King Soopers and Safeway programs.

School Lunch Coordinator: Pamela Betts

- **May Lunch Survey**
- Survey for lunch came out in the newsletter.
- Lunch recap for year end.
- Cookies for sale in the lunch room. 1 cookie per child each.

New Business

Secretary: Nicole Eubanks

- Collection of end of year recaps, budgets by position and position description updates.
- Suggestion for PTO to continue to fund Lexia for the upcoming year.
- Suggestion to do more community events next year. Movie day etc.
- Change Rest Night Coordinator to the name of position to Spirit Event Coordinator.
 - 5-Yaes, 0-Nays (2 Absent)
- Suggestion for next year that for parents that meet hours to give a discount for Father/Daughter or Mother/Son.

Tiffanie Vaught

- **Vote on Teacher Requests**
- Library finishing the bookshelves. Vote for 5 more book shelves in the same design up to \$800 for the total.
 - 5-Yaes, 0-Nays (2 Absent)
- Vote for a picture of the founding families in the school. Have the picture and frame and mount it. Costco for the picture. Up to \$300 of founding family picture.
- 4-Yaes, 0-Nays (3 Absent)
- Plaque for the paddle raise. Vote to make a plaque with names for up to \$100 to follow up from Paddle Raise.
- 4-Yaes, 0-Nays (3 Absent)
- Paddles raise gift cards for the teachers. Give money directly to the hands of the teachers to give to the school. It has to stay in the classrooms. Discussion on where and how much per classroom. \$14k for teachers per grade and specials. Send a dollar amount for each teacher to spend this year. Then a teacher request would be filled out and the PTO will fill the request. In August communicate out to teachers. Apx 50 teachers would be \$280
- Trying to get a quote for the professional sign for the office. Via email.
- May 12th at the Alamo. \$10.75 a ticket and all the money goes back to BFA. PG13 Ferris Bueller Day off. Monday May 12th at 7pp
- May 31st Uniform Buy Back in the commons.
- Book fair is the last week of school.
- 2 events scheduled for the end of the summer. Pirates Cove is free for all that met hours and \$5 for those that have not. Skate city Thur 8/14 might adjust for MCO summer social.
- Vote for \$300 for room parent end of year gifts.
- 4-Yaes, 0-Nays (3 Absent)