



School Accountability Committee (SAC)

Meeting Minutes

Meeting Date: November 6, 2014

Meeting Location: BFA Conference Room

Recorded by: Amy Taylor

Attendee	Role	Present/Not Present
Amy Taylor	Chair/Parent	Present
Glenn Roper	Vice Chair/Parent	Present
Susan Fujii	Community Member	Present
Ann Citrin	Parent	Present
Jennifer G	Parent	Present
Barbara Spencer	Principal Representative	Present
Cheryl Murphy	Teacher	Not Present

Meeting Location: BFA Conference Room

Meeting Start: 4:00

Meeting End: 4:55

Agenda and Minutes:

Policy Review:

- No changes were suggested to the mobile electronic device policy

UIP

- New 1st deadline for completion moved to January 2015
- School administration is examining data points where there is area for growth
- Administration has identified reading scores as target area
- One possible strategy the school administration has considered is encouraging parents and children to read over the summer with incentives
- Barbara will send next version of the UIP to the full committee once completed (or will bring to the best SAC meeting should it be completed day before or day of December SAC meeting)

Bylaw Revision

- Motion by Ann Citrin to approve modification to bylaws concerning voting and non-voting members proposed by Glenn Roper
- Amy Taylor seconded
- Unanimous approval
- Amy will present change to BOD

Parent Satisfaction Survey-

- Survey will be administered in Feb during Parent Teacher nights Feb 10 and 12
- SAC will ask for approx. 10 volunteers to pass out iPads and paper surveys to parents those nights. Ann will create a sign-up genius
- Possible questions/areas to ask:
 - What extracurricular activities do you want at school
 - What are barriers to you volunteering more
 - Do you anticipate staying at BFA for middle school (if no ask why, if yes ask why)

DAC

- Jennifer provided the SAC with a DAC update
- The last DAC meeting primarily focused in financial issues
- The DAC did remind everyone to make sure their individual SACs were operating per district guidelines (recent visits to three SACs revealed bit all SACs were following these guidelines). Our SAC discussed and feel agreed we are operating writhing guidelines
- DAC will be requesting links to school SAC web pages and so prompted schools to have those pages current

Meeting adjourned.

Next Meeting December 4, 2014 4:00pm.

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Next Meeting: