

SAC Meeting Minutes

September 12, 2011

Time: 4:30 – 5:30 p.m.

Location: AA 1st floor conference room

In attendance: Lisa Fox, Jan Levy, Heather Segal, Doug Landwehr, Erin Kane, and Molly Templin.

1. The meeting was called to order at 4:30 pm.
2. Administration report:
 - a. Unified Improvement Plan will be discussed in the November meeting.
 - b. The school Budget will be discussed in December.
3. District accountability report (DAC Forum) – no DAC representative present.
4. Teacher report – Molly Templin had nothing to report.
5. PTO Report – Heather Segal briefly discussed upcoming PTO events.
6. Safety concerns – No one has heard any.
7. **Discuss AA SAC Roles:** Lisa Fox and Erin Kane discussed the responsibilities of a SAC with everyone.
8. **Approve 2011-2012 SAC Meeting Calendar:** The SAC members agreed to the following dates for 2011-12 meetings:
 - October 3, 2011
 - November 7, 2011 (even though there is no school)
 - December 5, 2011
 - January 9, 2012
 - February 6, 2012
 - March 5, 2012
 - April 2, 2012
 - May 7, 2012
9. **Election of SAC positions and duties:** Lisa Fox moved to appoint SAC members to the following positions:
 - SAC Chair: Jan Levy
 - Vice-Chair: Lisa Fox

- Recorder: Laurie Liddick
- DAC Liaison: Doug Landwehr

Erin Kane seconded. All members voted aye.

10. **Discuss assigning SAC members to BOD meetings for policy review:** The group agreed to discuss each policy at the SAC meeting before the annual review of that policy at a BOD meeting. Jan will email links to the appropriate policies with the monthly SAC agenda.
11. The meeting was dismissed at 5:22 pm.