



School Accountability Committee (SAC)
Meeting Minutes

Meeting Date: September 4, 2014

Meeting Location: BFA Conference Room

Recorded by: Amy Taylor

Attendee	Role	Present/Not Present
Amy Taylor	Chair/Parent	Present
Glenn Roper	Vice Chair/Parent	Present
Susan	Community Member	Present
Barbara Spenser	Principal Representative	Present
Cheryl Murphy	Teacher	Present
Jennifer G	Parent	Present
Ann Citrin	Parent	Present

Meeting Location: BFA Conference Room

Meeting Start: 4:00pm

Meeting End: 5:05pm

Agenda and Minutes:

- Introduction of new members: Susan (community member) Barbara Spenser (administration) Cheryl Murphy (teaching staff). Returning members are Amy Taylor (parent), Jennifer G. (parent), Ann Citrin (parent) Glenn Roper (parent). The SAC Board liaison for 2014-2015 is Staci Ferguson
- Review of current terms
- Review and confirm 2014-2015 SAC Schedule - Meetings will be held the 1st Thursday of the month at 4pm (except January when the meeting will be the second Thursday of the month due to the holiday closure)
- Committee would like to explore call in and teleconferencing options - Amy will speak with school staff about the possibility of using the library.
- Duties for SAC members during 2014-2015 year
 - a. DAC meetings - Jennifer G will be the DAC rep for BFA for the 2014-2015 year

- b. Meeting notes - Amy will complete board reports
- c. Surveys - Amy will lead. Amy requested that all SAC members help recruit any parents who have survey/statistical knowledge for help with the survey.

- Review of previous year UIP and district data; timelines and dates for UIP- Barbara - Scores just came into the school administration mid-August. T cap scores (this is what drives the UIP). Right now Diana and Barbara are analyzing data and putting it into a readable version. This is the first year we will have all 3 years with of data. First submission of the UIP to the district is typically mid-November. Submitted to district for 1st go around. District comes back with edits. Final submission then is in December. We find out in Feb if CDE accepted . Final approval in May.

There will be a UIP Group at BFA - teacher leads, administration, etc when analyzing trends and looking at scores.

- Timelines and bench marks for surveys
 - reviewed the surveys time lines for the year. This year timelines will remain the same as last year.
- Policy Review
 - Conflict Resolution
 - Credit Card Processing
 - Employee Dress
 - Environmental Education
 - Facility Use
 - Homework
 - Meta
 - Traffic and Parking

No changes suggested to above policies.

Next Meeting will be October 2nd, at 4:00pm at BFA.