

# AGENDA

## Ben Franklin Academy Marketing & Community Outreach

**January 6, 2015**

**6:00 pm**

**BFA Conference  
Room**

- **6:00 – 6:10 PM** Open Meeting and General Comments/Updates
- **6:10 – 6:15 PM** Approve/Amend Agenda & September Minutes and Minutes from Officer's meeting
- **6:15 – 6:20 PM** Treasurer's Report (Janell)
- **6:20– 6:25 PM** Policy / Parent Communication Log
- **6:25 – 6:45 PM** Parent Representative Update
  - Parent Reps (Jen and Susie)
  - Mentoring (Julie R)
  - Parent Seminar (Heather)
  - Preschool Book Drive ( Julia)
- **6:45 – 6:50** Marketing Update
- **6:50 – 7:10PM** Bylaws / Job Descriptions / SOP (Julia and Jen)
- **7:10 – 7:20 PM** Ben's Brigade / Committee Transition (Dave)
- **7:20 – 7:30 PM** Misc
  - January Officer's Meeting
  - Recruitment
- **7: 30 PM** Adjourn (Julia)

