



SAC MEETING MINUTES

APRIL 21, 2016

I. WELCOME

- **Attendees:** Glenn Roper, Sarah Nisbet, Barbara Spencer, Jennifer Gutierrez, Susan Fujii, Beth Marchisio, Kathy Chase, Mette Castor, Cindy Brawley, Tammy Gould
- Glenn provided a brief description of the role of the SAC, SAC membership, and officer positions.

II. MARCH MEETING MINUTES UNANIMOUSLY APPROVED

III. DISCUSSION ITEMS

A. STUDENT SURVEY

- Glenn will send a link to the student surveys to Barbara, Diana, and Bob for implementation
- The survey will be administered during the week of April 25.
- Glenn will ask Bill – does the Board want student survey info?

B. SIGN STATUS

- Barbara compared prices at Staples, VistaPrint, and PDQ. All prices were comparable
- Beth agreed to get the sign done promptly so that it can be taken care of using this year's SAC budget.

C. SAC ELECTION

- Schedule:
 - The cutoff for nominations will be May 1.
 - If necessary, we will hold elections the following week.

- Officer positions – the appointment of officer positions will be at the May SAC meeting.

D. UIP UPDATE –

- Barbara explained the purpose of the UIP and the current status.
- She described current testing and that BFA is using their own internal data to evaluate progress and needs.

E. POLICY REVIEW

- Employee Dress Policy – one minor suggestions
- Field Trip Policy – a few minor suggestions; Glenn will send the suggestions to the Board.

IV. REPORT FROM DISTRICT SAC

- Jennifer provided a report from the DAC and explained the role of the DAC liaison.