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## SAC MEETING MINUTES

APRIL 2, 2015

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Ben Franklin Academy  
4:00pm-5:00pm

### **ATTENDEES:**

- **SAC MEMBERS:** Glenn Roper, Ann Citrin, Jennifer Gutierrez, Barbara Spencer, Cheryl Murphy, Susan Fujii
- **OTHERS:** Staci Ferguson (Board liaison), Sarah Nisbet, Sebrina Ivey

### **MARCH MINUTES APPROVED**

### **VACANT SEATS:**

- There is a current vacancy due to the departure of Amy Taylor to join the Board and an upcoming vacancy due to the expiration of Ann's term.
  - o It was unanimously approved that Glenn and Jennifer each have one remaining year on their terms, with one of them being appointed to fill the remaining year of Amy's term.
  - o It was reiterated that 2 parent terms expire in May of each year, with Glenn and Jennifer's terms to expire in 2016.
  - o Sarah Nisbet and Sebrina Ivey have been nominated to fill the two parent vacancies for 2015. Glenn and Staci are going to check with two other possible nominees to confirm whether there is a need to hold an election under Section 5.G of the SAC Bylaws.
- It was confirmed that Susan has a remaining year on her term as a community representative.

### **PARENT SURVEY**

- Glenn will review and analyze the results to present to the Board at the April 14 meeting.

### **STUDENT SURVEY**

- Ann will prepare the student survey and circulate for review
- Barbara suggested that the survey should be held either the week of April 27 or the week of May 19 to avoid conflict with testing schedules.

**UIP UPDATE**

- Per Barbara, there is no update.

**POLICY REVIEW–**

- The following policies were reviewed, and there were no comments from the SAC.
  - o Uniform Policy
  - o Book Donation Policy
  - o Employee Dress Policy
  - o Field Trip Policy
  - o Non Discrimination Policy
  - o Student Discipline

**REPORT FROM DISTRICT SAC**

- Jennifer circulated notes from the latest DAC meeting

**MEETING ADJOURNED**