

SAC MEETING MINUTES

September 15, 2016

Ben Franklin Academy

4:15-5:10pm

ATTENDANCE: SARAH NISBET, METTE CASTOR, CINDY BRAWLEY, BRYAN MOLEN AND BARBARA SPENCER

WELCOME/OPEN COMMENTS

AUGUST SAC MEETING MINUTES UNANIMOUSLY APPROVED WITH THE FOLLOWING CORRECTIONS:

- Spell Bryan's name correctly
- Replace "Vice Chairperson" and "Vice-Chair" with "Vice-Chairperson"

REPORT FROM DISTRICT SAC

- District plans to experiment with live-streaming DAC meetings
- Fall Forum planned for October 25th from 6:00-9:00 with topics including:
 - Budgeting
 - How to Make a Difference
 - By-Laws Changes
 - Communications
- Interim Superintendent Erin Kane spoke and plans to visit all Douglas County Schools
- Election of officers to fill vacancy left by resignation of Doug Benevento – vote scheduled for October 18th

TASKS

1. REVIEW AND VOTE ON BYLAWS
 - a. SAC voted to approve Bylaws with the following changes:
 - i. Amend the "Date Modified" date and "Approved by SAC" date in bottom corner
 - ii. Replace "community member" with "parent from the PTS" on page 6, section 6 (A) (1a)
 - iii. Replace "community member" with "parent of the PTS" on page 7, section 6 (A) (2b)

- iv. Replace "Vice Chairperson" with "Vice-Chairperson" on page 7, Section 6 (A) (3c)
- v. Replace "I through IX" with "1 through 9" on page 10, section 9 (A) and page 11, section 9 (C) (1).

2. ELECTION

- a. New Member
 - i. SAC members present unanimously voted to approve Kathy Chase as SAC member
- b. Officer Positions
 - i. SAC members present unanimously voted to approve Mette Castor as Vice-Chairperson of SAC

3. UIP UPDATE

- a. No UIP Update
- b. PARC results presented to Bob Barber
 - i. Results somewhat disappointing, but test has changed so it's not really a fair comparison to previous years' results
 - 1. Looking at options for incorporating some test materials into curriculum
 - ii. 40% of middle school students opted out of tests

4. POLICY REVIEW

- a. Document Retention Policy
 - i. No Changes Recommended
- b. Enrollment Policy
 - i. Replace "s" with "w" in the word "School-side" to read "school-wide" on page 2 on last line under "Preschool Priority" and replace "L" with "I" in the word "lottery"
- c. Environmental Education Policy
 - i. No Changes Recommended

5. SET UP SUBCOMMITTEES

- a. Parent Survey
 - i. Will be run by Cindy and Mette
- b. Student Survey
 - i. Beth and Barbara will head this up
 - ii. Add a student to this committee

6. ADDITIONAL BUSINESS

- a. Paige suggested that the SAC express appreciation to parents and students for their participation in surveys

- b. SAC will add the meeting agenda to the Facebook page and invite people to attend meetings