



Ben Franklin Academy PTO AGENDA

Date: 9/15/16 Time: 6:30-8:00pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

Ice Breaker: Amber Clendening (6:30-6:45)

Vice President: Christi Richardson (6:45-7:00)

- Teacher Appreciation
- Open Positions - Spirit Wear Position and Procurement
- Teacher Request (Mrs. Sieradski)

Secretary: Mindy Pooler & Lisa Travis Fischer – 7:00-7:05

- Vote List

Treasurer: Lisa Watanabe (7:05-7:20)

- Treasurer's Report
- Budget

Fundraising Coordinator: Serena Grissom & Rachael Hamburger (7:20-7:35)

- On-line Auction Recap
- Fun Run Updates / Volunteers for Fun Run
- Sponsorships

Social Coordinator: Brook Svanda (7:35-7:40)

- Recap of New Parent Event

Room Parent Coordinator: Angela Gibson (7:40-7:55)

- Fun Run T-Shirts
- Room Parent Requests

Additional Items (7:55-8:00)

- Birthday Committee Chair (Amanda Trenck)

Next PTO Meeting:
October 20, 2016 at 6:30pm
Science Lab – 1st Floor