



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, DECEMBER 19, 2017

5:30 P.M. Board Meeting  
Ben Franklin Academy - Dana Library  
Call-In Number (Listen Only): 1-857-232-0159  
Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- Opening (5 minutes)
    - Welcome/Announcements
    - Mission/Vision
    - Pledge of Allegiance
    - Amend/Approve Agenda
  - Consent Agenda (2 minutes) – Bill Castor
    - Approve Minutes from the November 14, 2017 Board Meeting
    - Approve Assistance for Qualified Free and Reduced Lunch Recipients Policy
  - Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
    - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
    - Open comments submitted through the online form before noon Mountain Time on Tuesday, December 19, 2017, will be read at the meeting.
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**Board Committee Reports** (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:

- The “A-Team” – follow-up on current status and any needs for arts programming – (no written report)
- Board Succession Committee (10 Minutes) – Bryan Molen
- Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
- Community Events Committee (CEC) (written report submitted) – Ann Citrin
- Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
- Fundraising Committee (no written report submitted) – Kent Barwind
- Grant Committee (no written report submitted) – Steve Haas
- School Accountability Committee (SAC) (written report submitted) – Steve Haas
- Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
- Technology Committee (written report submitted) (10 minutes) – Matt Keillor
- Finance Committee – Kent Barwind and Halsley Hoff
- Finance Committee Updates
  - Review November 2017 Financials
  - The Finance Committee has reviewed and recommends approval of the November 2017 Financials.
    - Approve the November 2017 Financials.
- Treasurer’s Report (25 minutes) – Kent Barwind and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
  - Carpool technology update
- Board Training (20 minutes) – Steve Haas
  - Module 19: Professional Development
  - Module 29: Needs Assessment
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Steve Haas
  - Review of Mobile Electronic Device Usage Policy – First Reading and Vote
    - Approve revised Mobile Electronic Device Usage Policy
- Student Data Privacy Policy (5 minutes) – Final Review - Matt Keillor
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
  - Assign Board representation at In-Service days
  - Record Volunteer Hours

- Sunshine Laws
- Training Modules (Online Education Requirement)
- Summary (5 minutes) – Bill Castor
- Calendar:
 

December 22:	Holiday Parties
December 23 – January 5 <sup>th</sup>	Winter Break
January 10	STEM Committee Mtg.
January 11	Finance Committee Mtg.
January 15	MLK Day (no school)
January 16	Board Mtg.
January 17	Ben Franklin Birthday Celebration
January 17	4 <sup>th</sup> Grade Musical
January 18	PTO Mtg.
January 19	Parents Night Out
- Newsletter
  - Board Communication Assignment (Update to Community About YTD Activities)
- Review Action Items
- Review Votes
- Review Future Board Agenda Items
  - Multi-Committee Meeting (to be scheduled)
    - Assign Responsible Board Member
  - Board Training: Modules 11 & 21 (Policy Dev. and Grant Writing)
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 12/15/2017