Board of Directors

MEETING AgendaTUESDAY, February 20, 2018

5:30 P.M. Board Meeting

Ben Franklin Academy - Dana Library  
Call-In Number (Listen Only): 1-857-232-0159

Participant Code: 453590

**Mission**

The mission of Ben Franklin Academy is to develop young adults with character like America’s founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**Vision**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**Strategic Goals**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

* Opening (5 minutes)
  + Welcome/Announcements
  + Mission/Vision
  + Pledge of Allegiance
  + Amend/Approve Agenda
* Consent Agenda (2 minutes) – Bill Castor
* Approve Minutes from the January Board Meeting
* Book Donation Policy
* Ms. Rooney’s Shark Tank Presentations (30 Minutes)
* Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
* Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
* Open comments submitted through the online form before noon Mountain Time on Tuesday, February 20, 2018, will be read at the meeting.
* Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
* Board Committee Reports(written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes**:**
* Board Succession Committee (10 Minutes) – Bryan Molen
  + Timeline and document needs review
  + Review of status of nominations and next steps
* Community Events Committee (CEC) (written report submitted) – Ann Citrin
* Curriculum Committee (meets in Fall, Winter and Spring; written report submitted) – Bill Castor
* Fundraising Committee (no written report submitted) – Kent Barwind
* Grant Committee (no written report submitted) – Steve Haas
* School Accountability Committee (SAC) (written report submitted) – Steve Haas
  + Discuss SAC Bylaws
* Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
* Technology Committee (written report submitted) (10 minutes) – Matt Keillor
* Finance Committee – (written report submitted) Kent Barwind and Halsley Hoff
* Finance Committee Updates
* Review December 2017 and January 2018 Financials
  + The Finance Committee has reviewed and recommends approval of the December 2017 and January 2018 Financials.
* Approve the December 2017 Financials.
* Approve the January 2018 Financials.
* Treasurer’s Report (25 minutes) – Kent Barwind and Halsley Hoff (Strategic Plan Goals #2 and 6)
* Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
* Charter Contract Renewal
  + Formally Organize BFA Charter Contract Renewal Committee
  + Appointment of Committee Members and Roles
* Board Training (10 minutes) – Matt Keillor
* Module 05: Holding Productive Meetings
* Module 30: Additional Best Practices
* Policy Review (Strategic Plan Goals #1-3 and 6) (20 minutes) – Steve Haas
* Inventory Management Policy
* Volunteer and Visitor Policy
* Legislative Update (5 minutes) – Steve Haas
* Board Responsibilities/Reminders (5 Minutes) – Bill Castor
* Summary (5 minutes) – Bill Castor
* **Calendar**:

February 21 Spirit Night at Modern Market

February 22 SAC Meeting

February 22 Girls Basketball Semi-Finals/Finals (SkyView)

February 22 Ben’s Brigade Meeting

February 23/24 Seussical Musical Performances

February 27 Math Olympiad

March 2 Dress of Choice for AR Goal Reward

March 2 8th Grade Social Studies Fair

March 5-9 Middle School Charity Week

March 6 CEC Meeting

March 7 STEM Committee Meeting

March 7 Kindergarten Musical

March 8 Finance Committee Meeting

March 9 Parents Night Out

March 13 Next Board meeting

* Review Action Items
* Review Votes
* Review Future Board Agenda Items
* Multi-Committee Meeting (to be scheduled)
  + Assign Responsible Board Member
* Board Training: Modules
* Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome.  Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so.  The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.



Date Modified: 2/19/2018