



SAC MEETING MINUTES

DECEMBER 21, 2017

Ben Franklin Academy
4:10 pm – 5:10 pm

ATTENDEES: Cindy Brawley, Mette Castor, Aric Gomez, Sarah Nisbet, Stephanie Ortiz, and Elaine Tunkel

I. WELCOME

- Introductions and Open Comments

II. APPROVE NOVEMBER MEETING MINUTES

- **APPROVED:** 1st Motion - Mette Castor, 2nd Motion – Aric Gomez
 - a. Disregard change to D.iv. Mobile Electronic Device Usage Policy - Change “student---owned” to “school---owned” on last line of page 2 or remove sentence entirely

III. TASKS

A. UIP – Aric

- a. Writing scores were lower than expected
- b. Dip from 4th grade to 5th grade
- c. Hoping scores will improve because of changes below:
 - i. Look at common rubrics and language for K-8
 - ii. Posters in all classes with common language
 - iii. Pass writing portfolio for each student to next grade to obtain baseline for each student

B. DAC update

- a. Bond in January – How has it been done in the past for each school?
 - i. FOC – Fiscal Oversight Committee would like to pass bond
- b. Public is skeptical how/where money will be applied
- c. Mill Levy may be on ballot next fall 2018
- d. Haven’t passed a bill/levy since 2004

C. Parent Survey – review questions and approve

- a. Parent survey distribution in February 2018
- b. Survey sent out via email with link and iPad availability ay school

- c. Survey takes an average of 40 minutes to complete 69 questions. Need to remove/consolidate some questions to reduce completion time.
 - i. Remove question 59. Data is conflicting regarding BFA strengths
 - ii. Add Yes/No/Maybe options
 - iii. Remove CEC questions
 - iv. Move gift certificate wording to top of survey to encourage parent submissions
 - v. Boldface introduction and thank you paragraphs
- d. Cindy Brawley approves, all other attendees second.

D. Policy Review and Board Update from Steve

- a. Asset Management Policy (Board to review in January)
 - i. No changes
- b. Board of Directors Election Policy (Board to review in January)
 - i. No changes
- c. Uniform Policy * Uniform Standards Table Final * Additional Uniform Standards for Girls Table (Board to review in January)
 - i. SECTION 2. GROOMING AND GENERAL GUIDELINES: Hair section
 - 1. Second to last sentence – add “of” in ‘Side burns shall not extend below the bottom **OF** the earlobe.’
 - 2. Last sentence – change “defame” to “deface”
 - 3. Add “khaki” belts

E. OPEN MEETING

All School Accountability Committee (“SAC”) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy SAC works for the students, parents and patrons of Ben Franklin Academy in promoting the mission and vision of the school. Community input that is helpful to meeting the challenge of educating our children is always welcome. Thus, the SAC welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

During open comments please limit your remarks to two minutes. Groups with similar viewpoints are encouraged to select one spokesperson to address the SAC.

The SAC may choose to respond to public comments during this open forum but is not required to do so. The SAC will only take action on items listed on the agenda. For other matters, the SAC will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

F. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.