



Ben Franklin Academy PTO Minutes

Date: 03/15/18 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Mollie Anderson (6:30-6:45 pm)

1. Communication and scheduling policy reminder
 - o Form to go to Michelle Bynum
 - o Reserving space at school
 - o To go on school calendar
2. Spirit wear helpers
 - o Need 2 hours for week after spring break- meet at school, after drop off (Mollie help on March 29)
 - o April 12- Amanda help-meet at school, after drop
3. Leigh Savoy - Colfax marathon shirts
 - o Race is May 20
 - o 20 staff running the relay – 3 cheerleaders
 - o Vote to spend up to \$420 dollars on performance shirts for the staff running the Colfax marathon
 - o Christi motion, Mollie 2nd, Yes- Mollie, Rachael, Amanda, Christi, Mindy, Katie
4. Box tops - Coloring and collection competitions
 - o Third trimester- family that sends in the most gets a reward
 - o August Volunteer of month
 - o Priority for registration
5. HRCA 4th of July parade
 - o Ben's Brigade participates
 - o STEM participates
6. Vote regarding teacher funding request
 - o Mrs. Brook \$344.85 for 15 2-packs of headphones for all of kindergarten
 - o Mollie ask for clarification as all other grades provide their own headphones

Vice President: Christi Richardson (6:45-6:55 pm)

1. Volunteer Appreciation update
 - o July for Pirates Cove
 - o List for Diane for thank you notes- see Michelle Bynum

Secretary: Mindy Pooler & Lisa Travis Fischer (6:55-7:05 pm)

1. Vote List review
 - o Performance risers
 - \$8,077 for new risers, as current risers were not new when BFA got them.
 - School willing to share cost with \$4,038 for PTO

- Spirit Rock
 - Steel family construction company transporting rock for free
 - Santa Fe Rock \$110 for 1 ton rock
- 2. Review folks that have thus far been nominated for PTO positions
 - Remove carpool
 - Nominations due March 23
 - Responses by March 27

Treasurer: Lisa Watanabe (7:05-7:15 pm)

1. Treasurer's report- \$104,996 is balance

Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:15-7:30 pm)

1. Scrip - year-end giving
 - Rachelle, notice went in newsletter and Thursday folder
 - Order form will go out March 29
 - Collection March 30- April 6
 - Collection in car pool April 3, 4, 6
 - Handed out to staff May 11
2. Spirit Rock - progress and position
 - Rock chosen by Denise and Rachael
 - Location narrowed to two spots, researching easement issues
 - Need a new position and someone to monitor rock activities
3. Fundraising Committee Update
 - Spirit Rock
 - DI groups advancing and may need fundraising
 - Jump Rope for Heart years will not have a Middle School Charity week "ask." MS will only do activities. MS will also only have a week to participate and cannot extend beyond the week
 - Harry Potter movie was a STEM fundraiser
4. Field Day Shirts
 - PTO has received design for front of shirt- Seussical theme
 - Logos from sponsors
 - Room Parents and MS sizes are being collected
 - To be ordered soon

Social Coordinators: Katie Devlin & Kim Byers (7:30- 7:40 pm)

1. Mother/Son Update
 - Venue will be AMF Littleton Lanes - Bowling Event
 - April 28, Saturday, 4:30-6:00, pizza, beverages, desserts
 - Start advertising and ticket sales

Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (7:40-8:00 pm)

1. Field Day T-Shirts
 - Room parent sizes needed tomorrow, currently missing ½ classes
2. No End of Year Party
 - Send communication to room parents and school
3. Parties next year (do we need Valentine's Day?)
 - Mollie discuss timing with Ms.Simpson
 - Consider morning parties
 - Consider more involvement for K-2 and less for 3-5
 - Consider less parent invitation for Valentines
4. Room Parents for next school year

- Contact Emily and Amanda if interested in being a room parent