



# Ben Franklin Academy PTO AGENDA

**Date: 04/19/18 Time: 6:30-8:00 pm**

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

**President: Mollie Anderson (6:30-6:45 pm)**

1. New family orientation - 4/25
2. Teacher and staff appreciation week - 5/7 thru 5/11
3. PTO End of year gathering
  - o Dinner (TBD) at 5/17 PTO meeting
  - o Social after at Lansdowne Arms
4. Uniform consignment sale - 5/19
5. Review teacher funding requests

**Vice President: Christi Richardson (6:45-6:55 pm)**

1. Volunteer Appreciation update

**Secretary: Mindy Pooler & Lisa Travis Fischer (6:55-7:05 pm)**

1. Vote List review
2. Election update

**Treasurer: Lisa Watanabe (7:05-7:15 pm)**

1. Treasurer's report

**Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:15-7:30 pm)**

1. Scrip - year-end giving
2. Spirit Rock - progress and position
3. Fundraising Committee Update

**Social Coordinators: Katie Devlin & Kim Byers (7:30- 7:40 pm)**

1. Mother/Son Update

**Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (7:40-8:00 pm)**

1. Room Parents for next year
2. End of Year Parties
3. Room Parents notified of SCRIP participation for their classroom

**Next PTO Meeting:  
May 17, 2018 at 6:30 pm in the Science Lab for dinner,  
to be followed by our end of year celebration offsite**