



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MARCH 13, 2018

5:00 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

Enrollment Update:

Grade	Enrolled	Projection 18-19
K	103	104
1	103	104
2	103	104
3	104	104
4	101	104
5	103	104
6	127	104
7	87	124
8	64	83
TOTAL	898	935

Preschool Class	Enrollment/16	Waitlist
MWF AM 3	15	0
TR AM 3	13	0
MWF AM 4	16	31
TR AM 4	14	9
MWF PM 4	10	0
TR PM 4	12	0

Current Fall 2019 Enrollment

Preschool Class	Enrollment/16	Waitlist
MWF AM 3	16	0
TR AM 3	16	2
MWF AM 4	16	21
TR AM 4	16	15
MWF PM 4	8	0
TR PM 4	9	0

Board Directors Present: Bill Castor, Ann Citrin, Bryan Molen, Kent Barwind, Steve Haas, Matt Keillor (Call-in)

Others in Attendance: Diana Simpson (Principal), Kristin Goldberg (Pre-School), Jason Elliot (Middle School Principal), Aric Gomez (Elementary School Principal), Halsley Hoff, Michelle Bynum, Jason Page (Board Candidate), Courtney Jurbala (Board Candidate), Mindy Pooler, Sarah Nisbet

Bill calls meeting to order at 5:05pm

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Ann moves to strike the review of the Charter Contract Renewal
 - Bill seconds the motion
 - The motion to strike review of the Charter Contract Renewal is unanimously approved.
 - Ann moves to approve the amended agenda
 - Bill seconds the motion
 - The motion to approve the amended agenda is unanimously approved

- Consent Agenda (2 minutes) – Bill Castor
 - Approve Minutes from the February Board Meeting
 - Ann moves to approve the consent agenda
 - Steve seconds the motion
 - The motion to approve the agenda is unanimously approved

- Board Candidate Q & A (30 minutes)
- Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, February 20, 2018, will be read at the meeting.
 - No comments submitted online or in person
- Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
 - Board Succession Committee (5 Minutes) – Bryan Molen
 - Community Events Committee (CEC) (written report submitted) – Ann Citrin
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted)
 - Fundraising Committee (no written report submitted) – Kent Barwind
 - Grant Committee (no written report submitted) – Steve Haas
 - School Accountability Committee (SAC) (written report submitted) – Steve Haas
 - Selection/Transition of Chair
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - A request is being made for more volunteers
 - Technology Committee (written report submitted) (10 minutes) – Matt Keillor
 - Discussions had about website use
 - Jason and Diana considering use of newsletter to acknowledge oversight of online activity
 - Finance Committee – (written report submitted) Kent Barwind and Halsley Hoff
- Finance Committee Updates
 - Review February 2018 Financials
 - The Finance Committee has reviewed and recommends approval of the February 2018 Financials.
 - Kent moves to approve the February 2018 Financials
 - Bill seconds motion
 - The motion to approve the February 2018 Financials is unanimously approved
- Treasurer’s Report (10 minutes) – Kent Barwind and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Update on Purchase Services
 - Update on State Charter School Conference

- Review Draft BFA Budget for 2018/2019 School Year
- Changes to Uniform Policy/Options (5 Minutes)
- Review/Approve Changes to SAC Bylaws (20 Minutes) – Steve Haas
 - Sarah presented the proposed revisions to the SAC Bylaws
 - Discussions will be had with the SAC
 - Will present final revisions to Board at April meeting
- Charter Contract Renewal (5 Minutes) – Ann Citrin (Strategic Plan Goals #3 & 6)
 - Update from Contract Renewal Committee
 - Ann moves to strike the review of the Charter Contract Renewal from the Agenda
 - Bill seconds the motion
 - The motion to strike review of the Charter Contract Renewal from the Agenda is unanimously approved.
- Board Training – Matt Keillor
 - Module 07: Strategic Planning
 - Module 08: Special Education
 - Board members were asked to review this month’s training modules on their own due to the length of the March meeting agenda.
- Policy Review (Strategic Plan Goals #1-3 and 6) (20 minutes) – Steve Haas
 - Non-Discrimination Policy (included in Consent Agenda)
 - Moved to Consent Agenda
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
 - Activity Planning – Must use Michelle’s Form
 - Board Training Reminder
 - Record Volunteer Hours
- Summary (5 minutes) – Bill Castor
- **Calendar:**

February 21	Spirit Night at Modern Market
March 19 - 23	Spring Break
March 28	Moms Night Out
March 29	SAC Meeting
April 17	Next Board meeting
- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Multi-Committee Meeting (to be scheduled)
 - Assign Responsible Board Member

- Board Training:
 - Module 01: Board Self-Assessment
 - Module 18: Selecting, Reviewing, and Supporting the Administrator

- Adjourn
 - Bill moves to adjourn
 - Ann seconds the motion
 - The meeting is adjourned at 7:52pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 4/8/2018
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