



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, SEPTEMBER 11, 2018

5:30 P.M. Board Meeting  
Ben Franklin Academy – Dana Library  
Call-In Number (Listen Only): 1-857-232-0159  
Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- Opening (5 minutes)
    - Welcome/Announcements
    - Mission/Vision
    - Pledge of Allegiance
    - Amend/Approve Agenda
  
  - Consent Agenda (2 minutes) – Bill Castor
    - Approve Minutes from the August 21, 2018 Board Meeting
  
  - Recognition of Key Contributors (5 Minutes) – Bill Castor
  
  - Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
    - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
    - Open comments submitted through the online form before noon on Tuesday, September 11, 2018, will be read at the meeting.
  
  - Consider Resolution to Support DCSD MLO/Bond Issue (20 Minutes) – Bill
    - Vote on Resolution (Draft provided)
  
  - Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge
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- Community Events Committee (CEC) (written report submitted) – Ann Citrin
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
  - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
  - Fundraising Committee (written report submitted) – Steve Haas
  - Grant Committee (no written report submitted) – Steve Haas
  - School Accountability Committee (SAC) (written report this month; first meeting later this month) – Courtney
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
  - Technology Committee (written report submitted) (10 minutes) – Matt Keillor
  - Finance Committee End-of-the-Year and August Reports (written reports to be submitted) (see Treasurer’s Report) – Steve Haas and Halsley Hoff
- Treasurer’s Report (25 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
  - Review August Financials
  - The Finance Committee has reviewed and recommends approval of the August 2018 Financial Reports.
    - Approve the August 2018 Financial Reports
- Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Courtney
  - Enrollment Policy
    - Approve Enrollment Policy
  - Student Attendance Policy
    - Approve revised Student Attendance Policy
  - Conflict of Interest Policy
    - Approve Conflict of Interest Policy
- Board Training (30 minutes) – Bill
  - Module 15: Data Driven Decisions
  - Module 16: Accountability and Program Assessment
- Update on Charter Contract Renewal (if any) - Ann
- Board Succession Planning – Bryan
- Board Responsibilities (15 minutes) – Bill
  - September 21 In-Service (Ann & Burgandy)
  - Next Board newsletter contributor
  - Schedule Board classroom visits

October Board Training:

- Module 22: Communication
- Module 24: Effective Committees
- Module 26: Parental Involvement
  
- Board Calendar (5 minutes) – Bill
  
- Summary (5 minutes) – Bill
  
- Calendar:
  - September 12: Goodies with Grandparents
  - September 15: Harvest Festival
  - September 18: Picture Retake Day
  - September 19: PTO Meeting
  - September 20: Dress of Choice
  - September 21: Teacher In-Service
  - September 26: Spirit Night – Cold Stone
  - September 28: STEAM Expo
  - October 4: Parent – Teacher Conferences
  - October 5: Comp. Day
  - October 8 – 12: Fall Break
  
- Review Action Items
  
- Review Votes
  
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 9/8/18