



Ben Franklin Academy

PTO MINUTES

Date: 09/12/18 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Mollie Anderson (6:30-6:45 pm)

1. PTO shed
 - o September 17 the shed will be re-keyed, so old keys will no longer work.
2. Teacher appreciation
 - o (Amber Clendening) Welcome back gifts for staff were distributed in August - all staff are getting baseball-style tees and those have been ordered.
 - o Zoe's Kitchen was provided for all staff for back-to-school nights.

Vice President: Natalie Lucero (6:45-7:00 pm)

1. DOT update
 - o The finalized info was sent Monday September 10.
 - o The roll-out is scheduled for the last week of September.
2. Volunteer of the month #2
 - o For families with at least one volunteer hour during the month of August.
 - o Drawing from more than 200 families that logged at least one hour in August.
 - o Amy Wilson was the winner. She received a Torchy's gift card.
3. PTO tables at October parent/teacher conferences
 - o The PTO will be selling spirit wear, sign-ups will go out soon.
 - o PTO members are asked to work two tables per year.

Secretary: Sara Hope and Taryn Peine (7:00-7:10 pm)

1. Mother/Son Open Position
 - o - Mother/Son position is still open
 - o - A few people might be interested
 - o - If you know anyone else who might be interested, please refer them to Sara, Taryn or Mollie
2. Vote Review
 - o Two votes since the last general meeting
 - o 8/26 - At exec meeting - motion to purchase yearbooks for any middle school student who continues with the yearbook elective all year. (Approximately 20 kids.) Approved.
 - o 8/27 - Vote via e-mail to purchase flowers for Emily Tenhundfeld. Approved

Treasurer: Lisa Watanabe (7:10-7:25 pm)

1. Treasurer's report
 - o - Bank balance for month-end August was \$94,014.

- o - 2017 taxes will be filed by the end of the month. Our taxes are due Oct. 15 because we filed an extension last year.

Fundraising Coordinator: Julia Porterfield (7:25-7:40 pm)

1. Fundraising report
2. Spirit night (Jess Grund)
 - o 9/26 - Coldstone - 4:30-7:30. All scooper spots are filled and pizza will be provided for the teachers who are scooping.
 - o 10/18 - Max Taps - Oktoberfest. Food and drink will be available for both kids and adults. Free Range Eatery food truck will be there.
 - o Possibility for November - Mod Market
 - o Possibility for December - Hudson Gardens
3. DC fundraising (Dawn Becker)
 - o Eileen's Cookies sale is taking place online or through individual eighth graders
 - o The last day to order cookies online is Sept 16 at midnight. Cookies are available from individual eighth graders for two more weeks.
 - o The first bake sale will be at the end of October - a sign-up will go out for baked goods.
 - o Yard signs are still available through the online store
4. Sponsorships (Denise Batista)
 - o Flyers for sponsorship options will go out in Thursday folders, and sales will go live Friday.
 - o New additions - banner against the fence outside
 - o If you know of anyone, we opened up the number for each category, and we're not going to turn money down.
 - o Sponsorships are first come, first serve
5. Fun Run (Julia Porterfield)
 - o Pep rally starts 10/16
 - o Proceeds will be used to create a Maker Space on the second floor in the vacant area attached to the library.
 - o Volunteers are needed for the Fun Run to hand out water, mark t-shirts for laps, and for the middle school, throwing colored chalk at the kids.
 - o There will be an online auction for parking spots. The auction will include four annual spaces and one monthly space and will be Nov. 26 - Nov. 30.
 - o We will also auction off reserved front row seats for the grade-level musicals.
6. Date for next year's Benefit Bash has been set - October 26, 2019.

Social Coordinator: Rachel Moleri (7:40-7:50 pm)

1. Social Update
 - o Meeting for the Father/Daughter event will be at Emerald Holden's house on September 26 at 9AM to brainstorm the event.
 - o The event will be January 26.
 - o The theme is Sweetheart Ball.
2. Middle School Socials Update (Lindsey Humphries)
 - o Bake Sale Oct. 4.
 - i. The only sale of the year, raises money to help pay for the cost of their socials.
 - o Sign-ups will go out for all middle school parents, but elementary school parents are welcome to help as well.

- First middle school social is Sat. Oct 27 - the Monster Bash costume party dance
 - Any parents who love Halloween and want hours from home making decorations, reach out to Lindsey.
3. Gwen Feifarek - Harvest Festival update
- Harvest Festival - Saturday September 15
 - More volunteers are needed for clean-up and inventory on Monday after the festival.
 - 115 cakes have been pledged
 - 100 dozen baked goods have been pledged
 - Advanced online sales included 43 family tickets and 99 single tickets. 235 kids paid in advance for tickets.
 - 27 kids from families with 30 plus volunteer hours received free admission.
 - For the first time ever we can take credit cards at the door. The DC fundraising kids will also be able to take credit cards for Chick-Fil-A.

Room Parent Coordinators: Amanda Trenck & Emily Tenhundfeld (7:50-8:00 pm)

1. Party Leads
 - Talk up being a party lead - spread the word - it would be really helpful for room parents to have a good team.

Ben's Brigade: Jon Kelley

1. So far this year, Ben's Brigade has done parking lot days.
2. They have an event coming up in November.
3. Ben's Brigade is an available resource for lifting heavy things and small projects.