



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, DECEMBER 18, 2018

5:30 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America’s founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

Enrollment Update:

Grade	Enrolled	Budgeted
K	103	104
1	104	104
2	104	104
3	104	104
4	104	104
5	104	104
6	104	100
7	119	115
8	78	80
TOTAL	924	923

Preschool Class	Enrollment/16	Waitlist
MWF AM 3	15	0
TR AM 3	12	0
MWF AM 4	16	31
TR AM 4	14	9
MWF PM 4	10	0
TR PM 4	11	0

Board Directors Present: Bill Castor, Ann Citrin, Steve Haas, Courtney Jurbala, Burgandy Hodge, Matt Keillor

Others in Attendance: Diana Simpson (Principal), Kristin Goldberg (Pre-School), Halsley Hoff (Business Manager), Molly Anderson (PTO), Michelle Bynum

Bill calls meeting to order at 5:35pm

- Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Ann moves to Amend the agenda to move the Fundraising discussion to the Fundraising Committee portion of the agenda
 - Steve seconds the motion
 - The motion to amend the agenda is unanimously approved

 - Bill moves to approve the amended agenda
 - Ann seconds the motion
 - The Amended Agenda is unanimously approved

- Consent Agenda (2 minutes) – Bill
 - Approve Minutes from the November 13, 2018 Board Meeting
 - Policies Reviewed
 - Student Data Privacy Policy
 - Mobile Electronic Device Usage Policy
 - Bill moves to approve the consent agenda
 - Courtney seconds the motion
 - The Consent Agenda is unanimously approved

- Open Comments (3 minutes/person) – Bill (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, December 18, 2018 will be read at the meeting.
 - No comments submitted online
 - Michelle Bynum and Halsley Hoff discussed how happy everyone has been with the performance, leadership and support provided by Diana Simpson during the challenges of recent weeks.

- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Review and vote on approval of kindergarten tuition for the 2019-20 academic year
 - Bill moves to approve the kindergarten tuition at the current level for the 2019-20 academic year
 - Steve seconds motion
 - The motion to approve the kindergarten tuition at the current level for the 2019-20 academic year is unanimously approved

- SAC Survey Review/Update (30 minutes) – (Strategic Goals 1 & 3) - Courtney

- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge
 - Fundraising Events – Ann/PTO
- BFA Alumni Scholarships (15 Minutes) – Burgandy
- Community Events Committee (CEC) (no written report submitted) – Ann Citrin
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Diana Simpson
 - Fundraising Committee (no written report submitted) – Steve Haas
 - Grant Committee (no written report submitted) – Steve Haas
 - School Accountability Committee (SAC) (written report submitted) – Courtney Jurbala
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - Technology Committee (written report submitted) (10 minutes) – Matt Keillor
- Treasurer’s Report (25 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
 - Review November Financials
 - Steve moves to approve the November 2018 Financials
 - Burgandy seconds motion
 - The motion to approve the November 2018 Financials is unanimously approved
- Board Succession Planning Update (10 Minutes) – Burgandy Hodge
- Board Training (15 minutes) – Bill
 - Module 19 – Professional Development
 - Module 29 – Needs Assessment
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Courtney Jurbala
 - See Consent Agenda
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities (5 Minutes) – Bill
- Board Calendar (5 minutes) – Bill

December 21 – January 7	Winter Break
January 8	DCSD Board of Education Meeting
January 15	January Board of Directors Meeting
- Review Action Items

- Newsletter
- Attendance at DCSD BoE Meeting
- Review Votes
- Summary/Adjourn
 - Bill moves to adjourn the meeting at 8:57pm
 - Burgandy seconds motion
 - The motion is unanimously approved

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 12/29/2018