

ben franklin academy



13 virtues. one mission.

Ben Franklin Academy

PTO MINUTES

Date: 01/16/19 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Mollie Anderson

1. Welcome
2. New staff since the beginning of the school year - will be getting BFA swag from us
 - Ms. Inman - 6th grade science teacher
 - Mr. Tulga - 5th grade aide
3. Vision and hearing screening - February 4 and 5
 - Sign-up full
4. Parent teacher conferences - February 12 and 13
 - Baking committee will provide dinner - look out for sign-ups

Vice President: Natalie Lucero

1. School photography update
 - Looking at Van Gogh or MJ to takeover from LifeTouch
 - To look at Monty Nuss as well
 - Setting up meetings to line up a new photographer for next year
2. Parent/teacher conference sign-up priority
 - Front office will handle
3. Summer volunteer appreciation - Pirate's Cove
 - July 13, 6:00-8:30 (Saturday)
 - If you've reached your volunteer hours as a family, you get in for free
 - It's just BFA that night

Secretary: Sara Hope and Taryn Peine

1. Vote log review
 - Since the last general meeting, two votes at exec board meeting
 - 1) To deny DC's funding request to cover all of the Chick-fil-a Harvest Festival expenses - vote passed unanimously
 - 2) To approve 2018-2019 budget, passed unanimously
2. Current PTO positions
 - E-mails will go out soon to see if you are interested in changing positions or maintaining your current position.
3. Mother-Son lead is still available, if anyone is interested let us know!

Treasurer: Lisa Watanabe

1. Treasurer's report
 - o Current bank balance \$176,616 as of the end of December.

Fundraising Coordinator: Julia Porterfield

1. Fundraising update
 - a. Fun Run teacher giveback - every classroom teacher gets 10% back from their classroom's proceeds - Julia working to pull together amounts and will be sent to teachers by the end of next week
 - b. Middle school classroom teachers - will receive split across entire grade level
2. Spirit Rock - putting together form and process for all groups to submit grant requests.
 - a. Proceeds designated for small, special groups
 - b. Money accumulates all year long, and if there's a group that needs a quick fundraising
3. Benefit Bash - already working on procurement
 - a. If you're interested in helping volunteer, reach out to Julia or Natalie
4. Spirit Nights - Jess looking to book Shake Shack for February and Old Chicago or Smokin Fins for March.

Room Parent Coordinators: Amanda Trenck & Emily Tenhundfeld

1. Valentine's Day parties
 - a. February 14
 - b. Keep an eye out for sample email coming soon
2. Mid-year email went out Saturday
 - a. Touching base, reminding of things that could be improved upon
 - b. Questions or concerns, let them know
3. Team-building event soon, look for more information
 - a. Open to all room parents and assistant room parents
 - b. Date and location coming in next several weeks

Social Coordinator: Rachel Moleri

1. Ben Franklin's Birthday
 - a. Tomorrow!
 - b. This year, for year 313, we are doing fortune cookies with Ben Franklin quotes. Will go out to individual classrooms.
2. Sweetheart Ball
 - a. Next Saturday
 - b. Sign-up page on Friends of Ben and Sign-Up Genius for volunteering at the event and providing food
 - c. Wristbands instead of a list for the event

**Next PTO Meeting
February 20, 2019 at 6:30 pm in the Science Lab**