In attendance: Cindy Brawley, Josh Rau, Sarah Nisbet, Mette Castor. Guest attendee: Monika Ng-Harring

# WELCOME

### Introductions and Open Comments

Guest comments: Concern with bullying – can SAC help with that? Chain of command was discussed to handle these situations. Reaching out to teacher and administration and the conflict resolution policy. SAC makes recommendations to policy changes and shares parents and students concerns with the Board and administration via the parent and student surveys.

# APPROVE DECEMBER MEETING MINUTES: Sarah motioned, Mette 2nd

# TASKS –

## UIP – Josh

The district is reviewing the UIP currently. I filled out and had Diana look it over and it has been sent to our district contact. Main piece added is to increase our number of students participating in standardized testing and increase achievement scores of sped students. To boost participation the administration will be more proactive about telling parents how important it is for their children to participate in these tests, CMAS and PARC. Goal is 95% participation.

Added support in the SPED dep and are now clustering groups of students on 504 or IEPs, additional study halls are currently given.

1. **DAC – Sarah**

Budget Subcommittee - website [www.dcsdk12.org/funding](http://www.dcsdk12.org/funding)

Tab - how will it benefit my school, separate charter school tab to see where funds are going from Bond/MIL. Charter school are listed at the bottom.

CART - no applications submitted for a new charter school.

Need to share Winter Forum info on Friends of Ben, in the Newsletter, SAC send an email to all parents.

Last Board meeting: 4 Areas of focus

1. Outstanding education, retain staff, and celebrate.

2. Safe culture and client focus level of teamwork.

3. Academic excellence - expectations communicated with scope and sequence.

4. Charter schools approved for renewal - all were renewed

## C. Parent Survey – Roll out plan Jan 31st, end Feb 28th

## Time slots for Parent/Teacher conferences

Newsletter, flyer in Thursday folder, SAC e-mail, teacher weekly e-mail. Gift card drawing 2/week

**D. Policy Review and Board Update from Courtney**

## Inventory Management Policy (Board to review in February)

No suggestions

## Volunteer and Visitor Policy \* Parent Volunteer Agreement (Board to review in April)

Pg. 2 Reporting Volunteer Hours (48 hours – this is not enforced. Just cut. All volunteer hours must be reported or logged.

Courtney – pg 2 under Approved Hours, approve the red underscore (such as the \_Finance Committee)

## Book Donation Policy (Board to review in May)

No suggestions

# OPEN MEETING

All School Accountability Committee (“SAC”) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.  
  
The Ben Franklin Academy SAC works for the students, parents and patrons of Ben Franklin Academy in promoting the mission and vision of the school. Community input that is helpful to meeting the challenge of educating our children is always welcome. Thus, the SAC welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

During open comments please limit your remarks to two minutes. Groups with similar viewpoints are encouraged to select one spokesperson to address the SAC.  
  
The SAC may choose to respond to public comments during this open forum but is not required to do so. The SAC will only take action on items listed on the agenda. For other matters, the SAC will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

# BEN FRANKLIN ACADEMY

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America’s founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.