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## SAC MEETING MINUTES

OCTOBER 25, 2018

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Ben Franklin Academy  
4:10 pm – 5:30 pm

Members Present: Sarah Nisbet, Candace McGinty, Josh Rau, Elaine Tunkel, Cindy Brawley

### I. WELCOME

- Introductions and Open Comments
- Approve September Meeting Minutes - Cindy - first, Candace - second

### II. TASKS –

#### A. UIP Update - Josh - BFA administration working to improve:

1. Number of students taking standardized tests
2. Improvement in Students with special needs and Language Arts scores

#### B. DAC Update - No update for October

#### C. Parent Survey Discussion/Questions - Review of questions that the majority of SAC feels should be eliminated. Revised survey will be provided to board for review in December meeting.

#### D. Policy Review and Board Update from Courtney

- Building Key, Key Fob and Access Card Policy (Board to review in November)  
-no page number on footer
- Continuing Disclosure Policy (Board to review in November)  
-There are quotes within parentheses throughout policy - is this correct?  
-page 1 Purpose...should (the "Board") be replaced by (Board)?

- Parent Communication Policy (Board to review in November)
  - Section 6, paragraph 1...should read: Submit input to the School Accountability Committee Chair (SAC) by email to [sac@bfacademy.org](mailto:sac@bfacademy.org)
  - Section 7 paragraph 1 should read: Submit the question to the School Accountability Committee Chair (SAC) by email to [sac@bfacademy.org](mailto:sac@bfacademy.org)
- Scheduling Policy (Board to review in November)
  - no changes

#### **IV. OPEN MEETING**

All School Accountability Committee (“SAC”) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy SAC works for the students, parents and patrons of Ben Franklin Academy in promoting the mission and vision of the school. Community input that is helpful to meeting the challenge of educating our children is always welcome. Thus, the SAC welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

During open comments please limit your remarks to two minutes. Groups with similar viewpoints are encouraged to select one spokesperson to address the SAC.

The SAC may choose to respond to public comments during this open forum but is not required to do so. The SAC will only take action on items listed on the agenda. For other matters, the SAC will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

#### **V. BEN FRANKLIN ACADEMY**

##### **MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America’s founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

##### **VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success

of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.