

ben franklin academy



13 virtues. one mission.

## Ben Franklin Academy

### PTO MINUTES

Date: 02/20/19 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

#### **President: Mollie Anderson**

1. Spirit wear sales and PTO online store
  - Online store transitioning next school year
2. Outdoor classroom update
  - Has been installed, waiting on invoices
3. MakerSpace update
  - Waiting to hear from teachers on their requests
  - Promethean table
  - Doodle writers
  - PTO needs to determine what we need to keep in reserves
    - PTO does not anticipate managing the build out of the space
4. Teacher funding requests
  - Mrs. Sieradski requested t-shirts for the eighth graders - we have never paid for them in the past

#### **Vice President: Natalie Lucero**

1. Photography company update
  - Met with Van Gogh last week
  - Met with LifeTouch to review - they weren't aware of any of our issues - they said there has been some email miscommunication
    - They have resolved our issues
  - Another meeting next week with MJ Thomas
  - Still thinking we're going to switch
  - LifeTouch still taking care of our spring photography needs

#### **Secretary: Sara Hope and Taryn Peine**

1. Vote log review
  - 2/1 - via email - approved Ms. Dychus funding request for gridded whiteboards
  - 2/9 - at exec meeting - amended bylaws to changed the fiscal year to change from July 1-June 30
  - 2/9 - donated \$500 to the Crespo family GoFundMe campaign
  - 2/9 - approved hiring a cleaning service of a one-time clean of the Keen house

- 2/9 - via email - changed the language of the bylaws for the qualifications for running for PTO president.
- Elections
  - Nominations coming up soon!

**Treasurer: Lisa Watanabe**

1. Treasurer's report
  - Ending balance as of Jan. 31 - \$123,243.79
  - Will be providing update on how funds are being allocated in the next meeting.

**Fundraising Coordinator: Julia Porterfield**

1. Fundraising update
  - a. Spirit Night
    - i. Shake Shack is March 5 - all day fundraiser - giving back 25%
    - ii. April - working on Smoking Fins or Old Chicago
  - b. Spirit Rock
    - i. How small groups can petition for Spirit Rock funds
      1. Form should be done in next couple weeks
      2. On a quarterly basis - will follow our fiscal year quarter, not the calendar year
      3. Allows for small groups have an event coming up in the summer to request funds
      4. Form will be on the website
  - c. Benefit Bash
    - i. October 26 - save the date
    - ii. Survey almost done will go out in newsletter this week to help us formulate how the benefit bash will be geared more toward newer families.
    - iii. Will be a theme
    - iv. Have not picked a location yet
    - v. Survey will help us decide how to price tickets and decide how to pick location
    - vi. Will be extra events this year - many opportunities to participate
    - vii. Please complete the survey!
  - d. Fun Run giveback
    - i. Emails going out to teachers to distribute the 10% of funds their classrooms earned

**Room Parent Coordinators: Amanda Trenck & Emily Tenhundfeld**

1. Valentine's Day parties recap
  - a. Parties went great
  - b. Last party of the year
2. No end-of-year parties
3. Room Parents for next year

- a. If anyone is interested in being on the exec board, the Room Parents position is open

**Social Coordinator: Rachel Moleri**

- 1. Mother/Son Spring Social
  - a. Welcome/thank you to Shauna Kramer, our new Mother/Son Spring Social Chair!
    - i. Spring social April 27

**Next PTO Meeting  
March 13, 2019 at 6:30 pm in the Science Lab**