



GRADING POLICY

SECTION 1. BEN FRANKLIN ACADEMY

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

PURPOSE

The purpose of this policy is to define the grading scale used by Ben Franklin Academy (BFA), to define the late grading guidelines for the school to ensure consistency in grading and to define when a grade is considered final for the purposes of grade reports.

SECTION 2. GRADING SCALE

BFA uses the standard 10-point grade scale. Fractions one-half and above will be rounded up. For example performance of 89.5% shall be an A- grade.

A+	97-100%	C+	77-79%
A	93-96%	C	73-76%
A-	90-92%	C-	70-72%
B+	87-89%	D+	67-69%
B	83-86%	D	64-66%
B-	80-82%	F	Below 64%

SECTION 3. LATE HOMEWORK

Students shall be held accountable for completing homework in a timely manner. This will reinforce and prepare them better for classroom instruction and, hopefully, teach them to be more responsible for their work. Ultimately, BFA wants its students to experience success. BFA wants its students to stay on track with all their classes and to realize their greatest potential.

Students are expected to complete high quality work that is turned in on time. This will improve the quality of all student work. To be considered on time, homework must be completed and turned in at the beginning of the day on or class period in, as assigned, which it is due.

A student that does not turn in an assignment on time will *not* receive a zero score. Instead, the student will initially receive an Incomplete (“I”) on any assignment not turned in or incomplete assignment.

All assignments are due on the assigned date. The late clock begins when the teacher indicates in Grade Link that the assignment has not been turned in.

Students will have points deducted for all homework that is turned in late in accordance with the following. A “school day” is defined as any day in which children are in attendance at school for instructional purposes.

GRADES K-5

- The overall grade will be reduced by 10% per day for a maximum of five (5) school days.
- After five (5) school days, the maximum grade a student can receive is 0%.

GRADES 6-8

- The overall grade will be reduced by 20% per day for a maximum of five (5) school days.
- After five (5) school days, the maximum grade a student can receive is 0%.

SECTION 4. EXTRA CREDIT

Grade levels will establish procedures that may permit students to earn extra credit.

SECTION 5. GRADE REMEDIATION

As an academic institution, BFA’s emphasis is on student mastery of the curricula, including the related skills and materials. Grade remediation is the opportunity for students to earn a percentage of additional points back to the original score. Accordingly, teachers at BFA may work with students to ensure that the students have mastered the relevant materials and skills. Grade levels will establish procedures that may permit students to “redo” an assignment or test to gain a percentage of additional points on the original score.

SECTION 6. FINAL GRADES

Grades received in any class for a trimester will be deemed “final” two (2) weeks after report cards are issued. Once a grade is deemed final, it cannot be changed for any reason without the approval of a BFA Administrator and a Board Director. In the unlikely event that a change in a final grade is approved, a contemporaneous Addendum to the Report

Card must set forth the specific reason(s) for the change in grade and be reviewed and signed by a parent/guardian of the student whose grade is affected, the applicable teacher (if possible), an Administrator and a Board Director. The Addendum to the Report Card will become a permanent part of the student's academic file.

POLICY HISTORY:

Original: approved by the Board 8/30/2011

Revision: approved by the Board 2/15/2012

Revision: approved by the Board 8/14/2012

Revision: approved by the Board 9/10/2013

Revision: approved by the Board 3/11/2014

Revision: approved by the Board 4/14/2015

Reviewed: 3/8/2016; 8/9/2016

Revision: approved by the Board 8/15/2017

Reviewed by the Board: 8/21/2018