



BOARD OF DIRECTORS
RETREAT/WORKING MEETING AGENDA
MONDAY, JUNE 10, 2019

8:30 AM – 4:00 PM

Dana Library - Ben Franklin Academy

*Due to the length of the retreat/working meeting,
it will not be broadcasted via telephone conference line.*

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- **8:30 a.m.** Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

 - Consent Agenda (2 minutes) – Bill Castor
 - Minutes of May Board Meeting
 - Employee Dress Policy
 - Student Discipline Policy
 - Non-Discrimination Policy

 - Open Comments (3 minutes/person) – Bill Castor
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Friday, June 7, 2019, will be read at the meeting.

 - Selection and Approval of Board Officers and Committee Assignments for FY2019 -2020
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- (20 minutes) – Bill Castor
 - Approval of Board Vice President
 - Approval of Board Secretary
 - Selection of Committee Assignments
- Ben Franklin Academy Board Resolution re: Officers and Directors (5 minutes) – Bill Castor
- Sign Board Director Agreements/Conflict of Interest Forms (5 minutes) – Bill Castor
- Principal’s Report (45 minutes) – Diana Simpson
 - Update on Greenhouse
 - Initiatives for 2019-2020 School Year
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (45 minutes) – Bill Castor
- Principal Evaluation and Compensation (10 minutes) – Bill Castor
 - Vote to approve Principal contract for 2019-2020
- Principal Evaluation and Compensation (20 minutes) – Bryan Molen
 - Discuss and Approve Principal Goals for 2019-2020
 - Discuss and Approve 2019-2020 Principal Evaluation Form and Performance Matrices
- School Accountability Committee (SAC) Summary of Student Survey Results (30 minutes) - Courtney
- 11:45AM – 1:00PM Lunch
- Board Self-Evaluation/Goal Setting (30 minutes) – Bill Castor
 - Board Self-Evaluation Results – Sarah Nisbet
 - Discussion Regarding Board Responsibilities & Goal Setting
- Technology Report (30 Minutes) – Matt Keillor/Beth Konesky
- Board Training (10 minutes) – Bryan Molen
 - Review Training Calendar and Module Process
- Board Attendance at Teacher In-Service/Training (5 minutes) – Bill Castor
- **BREAK**
- Parent-Teacher Organization (PTO) Year-End Report (written report submitted)
- Board Committee Year-End Reports (written reports submitted, as indicated) (5 minutes)
 - Facility Committee (No written report to be submitted)
 - Fundraising Committee (no written report to be submitted)
 - Grant Committee (no written report submitted)
 - Community Events Committee (CEC) (no written report submitted)
 - School Accountability Committee (SAC) (written report submitted)
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written

- report submitted) (25 minutes) – Matt
 - State of STEM
 - Committee Chair for FY2019-2020
- Technology Committee (no report)
- Curriculum Committee (No written report submitted)
- Finance Committee June Report (written report to be submitted) Treasurer’s Report (20 minutes) – Bill/Halsley

- Review 2018-2019 Financials/Budget to Actual to Date

- Review and Approval of Strategic Plan (15 minutes) – Bryan Molen
 - Review Strategic Plan
 - Vote on approval of Strategic Plan

- Policy Review (5 minutes) – Courtney
 - Review and approval of BFA policies in accordance with the Board/SAC schedule
 - Field Trip Policy

- Stakeholder Surveys (45 minutes) – Bill Castor
 - Identify Action Items from Parent Satisfaction Survey
 - Identify Action Items from Teacher Survey
 - Identify Action Items from Student Survey

- Review and Approve Board Calendar (15 minutes) – Bill Castor

- Summary
 - Calendar:

DCSD Online Express Check-in	July 15
BFA Annual Family Check-in	August 9 – 11
Teacher Meet and Greet	August 12
First Day of School	August 14
<i>August Board Meeting</i>	<i>August 20</i>

- Newsletter: Year in Review/Introduction from Principal in June; State of BFA in July from Board

- Review Action Items

- Review Votes

- Review Future Agenda Items

- **3:30 p.m.** Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 6/7/19