



**OUR MISSION:** Our mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**OUR VISION:** Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**JOB TITLE:**  
SUBSTITUTE TEACHER

**QUALIFICATIONS:**  
Substitute teachers must have a four-year degree from an accredited school and hold a current teacher license or a substitute teacher's license.

**REQUIREMENTS:**

1. Send your resume and cover letter to [jobs@bfacademy.org](mailto:jobs@bfacademy.org).
2. Please contact your college and have them mail your official transcripts to your home address. Bring the official transcripts in the sealed envelope to the Main Office at Ben Franklin Academy, 2270 Plaza Dr. Highlands Ranch, CO 80129 along with appropriate licensure.

Your application will not be reviewed until we receive the above information in our office. Sub applications are reviewed in order by the date we receive your transcripts or sub license.

Once we receive your supporting documents, you will be considered for a sub position and if approved, you will be contacted by our Business Manager to complete the remaining documents needed for hire.