



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, OCTOBER 22, 2019

**5:30 P.M. Board Meeting**

Dana Library

Call-In Number (Listen Only): 1-857-232-0159

Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
    - Welcome/Announcements
    - Mission/Vision
    - Pledge of Allegiance
    - Amend/Approve Agenda
  - Consent Agenda (2 minutes) – Bill Castor
    - Approve Minutes from the September 22nd Special Board Meeting
  - Open Comments (3 minutes/person) – Bill Castor (Strategic Plan Goal #3)
    - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
    - Open comments submitted through the online form before noon on Tuesday, October 22, 2019, will be read at the meeting.
  - Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
  - Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge
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- Community Events Committee (CEC) (no written report submitted)
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
  - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
  - Fundraising Committee (no written report submitted) – Steve Haas
  - Grant Committee (no written report submitted) – Steve Haas
  - School Accountability Committee (SAC) (written report submitted) – Courtney
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
  - Technology Committee (written report submitted) (10 minutes) – Matt Keillor

**Financial Focus:**

- Treasurer’s Report (25 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
  - Review September Financials
  - The Finance Committee has reviewed and recommends approval of the September 2019 Financial Reports.
    - Approve the September 2019 Financial Reports
- Board Succession Planning (10 Minutes) – Bryan/Sarah
- Board Training (20 minutes) – Steve Haas
  - Module 22: Communication
  - Module 24: Effective Committees
  - Module 26: Parental Involvement
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Courtney Jurbala
  - Enrollment Policy
  - Document Retention Policy
  - Uniform Policy
  - Environmental Education Policy
- Legislative Update (5 minutes) – Steve Haas
- Discussion and vote on fundraising for 8<sup>th</sup> grade DC trip, Choir trip to Disney and DI – Bill
- Board Responsibilities (5 Minutes) – Bill Castor
- Summary (5 minutes) – Bill
- Calendar:
 

October 23:	PTO Meeting & 5 <sup>th</sup> Grade Musical
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October 26:	Ben Franklin Bash
November 5:	CEC Meeting
November 11:	Veteran's Day Celebration
November 12:	STEM Committee Meeting
November 14:	Parry's Pizza Spirit Night
November 14:	Finance Committee Meeting
November 19:	November Board Meeting
November 25 – 29	Thanksgiving Break

- Review Action Items
- Review Votes
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 10/16/2019