



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, NOVEMBER 19, 2019

5:30 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Bryan Molen
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

- Consent Agenda (2 minutes) – Bryan Molen
 - Approve Minutes from the October 2019 Board Meeting

- Open Comments (3 minutes/person) – Courtney (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, November 19, 2019 will be read at the meeting.

- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Review and vote for approval of BFA Audit
 - Review and vote on approval of Revised Budget

- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge
- Community Events Committee (CEC) (No written report submitted) - Bryan
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
 - Curriculum Committee (meets in Fall, Winter and Spring; written report submitted) – Diana Simpson
 - Fundraising Committee (no written report submitted) – Steve Haas/Bryan
 - Grant Committee (no written report submitted)
 - School Accountability Committee (SAC) (written report submitted) – Courtney Jurbala
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - Technology Committee (written report submitted) (10 minutes) – Matt Keillor

FINANCIAL FOCUS

- Treasurer’s Report (25 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
 - Review October Financials
 - The Finance Committee has reviewed and recommends approval of the October 2018 Financial Reports.
 - Approve the October 2018 Financial Reports
- Board Succession Planning (10 Minutes) – Bryan/Sarah
- Board Training (20 minutes) – Steve Haas
 - Module 09: Board Financial Oversight
 - Module 27: Capital Improvement
 - Module 28: Fund Development Resources
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Courtney Jurbala
 - Review of Building key, Key Fobs and Access Card Policy
 - Review of Continuing Disclosure Policy and Procedure
 - Review of Parent Communication Policy
 - Review of Scheduling Policy
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities (5 Minutes) – Bryan
 - Staff Breakfast Scheduling – Bryan
 - Dec 13th (Tentative)
- Board Calendar (5 minutes)

November 20	PTO Meeting
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November 25 – 29	Thanksgiving Break
December 3	CEC Meeting
December 4	Formal Uniform

- Review Action Items
- Review Votes
- Summary/Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 11/13/2018