



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, DECEMBER 17, 2019

5:00 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

- Consent Agenda (2 minutes) – Bill
 - Approve Minutes from the November 2019 Board Meeting

- Open Comments (3 minutes/person) – Bill (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, December 17, 2019 will be read at the meeting.

- SAC Parent Survey Review/Update (30 minutes) – (Strategic Goals 1 & 3) – Courtney/Lisa Fischer

- Principal's Report (30 minutes) – Diana Simpson (Strategic Plan Goals #1-6)

- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge

- Community Events Committee (CEC) (no written report submitted) – Bryan
- Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Diana Simpson
 - Fundraising Committee (written report submitted) – Steve Haas/Bryan Molen
 - Grant Committee (no written report submitted) – Steve Haas
 - School Accountability Committee (SAC) (written report submitted) – Courtney Jurbala
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - Technology Committee (written report submitted) (10 minutes) – Matt Keillor

Financial Focus:

- Treasurer’s Report (25 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
 - Review and vote on approval of November Financials
- Board Succession Planning Update (10 Minutes) – Bryan/Sarah
 - Review/update Board Election Policy
- Policy Review
 - Student Data Privacy Policy
 - Teacher Compensation Policy
 - Assistance for Qualified Free and Reduced Lunch Recipients
- Board Training (15 minutes) – Bill
 - Module 19 – Professional Development
 - Module 29 – Needs Assessment
- Legislative Update (5 minutes) – Steve Haas
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited) (45 minutes) – Bill
- Board Responsibilities (5 Minutes) – Bill
 - Newsletter
- Board Calendar (5 minutes) – Bill

December 23 – January 3	Winter Break
January 21	January Board of Directors Meeting
- Review Action Items
 - Newsletter
- Review Votes



- Summary/Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 12/14/2019