



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, JANUARY 21, 2020

5:30 P.M. Board Meeting  
Ben Franklin Academy - Dana Library  
Call-In Number (Listen Only): 1-857-232-0159  
Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- Opening (5 minutes)
  - Welcome/Announcements
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda
  
- Consent Agenda (2 minutes) – Bill Castor
  - Approve Minutes from the December 17, 2019 Board Meeting
  - Uniform Policy (reviewed/approved in September)
  - Asset Management Policy
  
- Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
  - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
  - Open comments submitted through the online form before noon Mountain Time on Tuesday, January 21, 2020, will be read at the meeting.
  
- Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
  
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:

- Board Succession Committee (10 Minutes) – Bryan
  - Timeline and document needs review
- Community Events Committee (CEC) (no written report submitted)
- Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
- Fundraising Committee (no written report submitted)
- Grant Committee (no written report submitted) – Steve Haas
- School Accountability Committee (SAC) (written report submitted) – Courtney Jurbala
  - Final review/approval of 2020 parent survey
- Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
- Technology Committee (written report submitted) (10 minutes) – Matt Keillor

**Financial Focus:**

- Treasurer’s Report
- Finance Committee Report & Updates (25 Minutes – Steve Haas (Strategic Plan Goals #2 and 6)
  - Review November and December 2019 Financials
  - The Finance Committee has reviewed and recommends approval of the November and December 2019 Financials.
    - Vote on approval of November 2019 Financials
    - Vote on approval of December 2019 Financials
- Principal’s Report (30 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Board Training (15 minutes) – Bill
  - Module 11: Policy Development
  - Module 21: Grant Writing
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Bryan
  - Mobile Electronic Device Policy (from December)
  - Board of Director Election Policy (from December)
  - Teacher Compensation Policy
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
- Newsletter
  - Board Communication Assignment (Board Recruitment)
- Review Action Items
- Review Votes
- Board Training for February

- Summary (5 minutes) – Bill Castor

**Calendar:**

February 11-13	Parent/Teacher Conferences
February 14	No School – Comp. Day
February 17	No School – Presidents Day
February 18	Board Meeting
February 21	End of second trimester

- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 1/17/20