

# Ben Franklin Academy PTO MINUTES

Date: 12/18/19 Time: 6:30-7:30 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

### **President: Mollie Anderson**

- 1. Committee Reports
  - Uniform Buy Back, Nicole Hayes a good amount of volunteers helped with the sale; \$2,220: gross; \$1,286.90: fundraising total; discussed maybe changing the timing of the December sale for next year to October/beginning of November to get more traffic; discussed maybe doing a clearance table to clear out PTO inventory that is not selling; credit card only line, maybe?
  - Ben's Brigade, Josh Pierce firehouse tour was good; Meat Fest was a success (had additional donations that they will use to buy some things for the school); carpool day coming up in February
  - Other: Mom's Night Out at Smokin' Fins was a success
- 2. Funding Requests none at this time
- 3. BENefit Bash Extra Dress of Choice TOMORROW 12/19/19
- 4. SHRED415 Invitation 9:15A 1/22/2020; sign-up will go out; complimentary childcare will be provided

#### Vice President: Natalie Lucero

- 1. PTO Holiday Party tonight at Rock Bottom
- 2. Volunteer End-of-Year Gifts tiers for gifts: 100, 75 and 50 hours for gifts

## **Secretaries: Sara Hope and Taryn Peine**

1. Vote List - updated

### **Treasurer: Emerald Holden**

1. Treasurer's Report: checking ending balance, \$64,103; savings ending balance, \$27,769; revenue was mostly annual sponsor checks; Cold Stone Spirit Night, \$684; King Soopers quarterly donation, \$986

## **Fundraising Coordinator: Julia Porterfield**

- BENefit Bash numbers 328 tickets sold, 424 registered users (the most ever), 20 bricks sold, \$75 to DC, total revenue approximately \$75,000, costs approximately \$30,000
- 2. Small Group Grant Fund Guidelines should we change our deadline date to match the board's deadline date?; motion to add to small group grant fund guidelines that family participants must have met their volunteer quota, prior to the event, in order to be eligible for funds. Motion was voted on and passed.
- 3. SCRIP, Rachael Hamburger \$16,600 to staff; each staff member will receive a thank you card from the BFA community with families who chose to share their name & anonymous families; these will go out on Friday, December 20th
- 4. Carnival will be Saturday, Oct. 3rd

## **Social Coordinator: Lynsey Humphries**

- Sweetheart Dance Saturday, January 25th; theme is A Night in Gotham City; door prize for best costume; tickets on sale Sunday, January 12th; ticket to include a piece of pizza & a drink
- 2. Ben Franklin's Birthday Friday, January 17th; cookie for office staff; fortune cookies & fruit snacks for the students

### Room Parent Coordinators: Lauren Flint and Amanda Trenck

- 1. Holiday Parties Friday, Dec. 20th; room parents should have communicated to classes by this point
- 2. SCRIP room parents have SCRIP totals

Next PTO Meeting
January 22, 2020 at 6:30 pm in the Science Lab