



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, FEBRUARY 18, 2020

5:00 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Board Election Townhall Session (Sarah/Bryan - 30 Minutes)
 - Consent Agenda (1.3 minutes) – Bill Castor
 - Minutes from the January Board Meeting
 - Mobile Electronic Policy (from Prior agenda)
 - Book Donation Policy
 - Open Comments (3 minutes/person) – Courtney (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, February 18, 2020, will be read at the meeting.
 - Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
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- Principal’s Report (20 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Vote regarding potential to alter the Approved BFA 2020-2021 Academic Calendar to align with proposed changes to DCSD 2020-2021 calendar. (Bill – 15 Minutes)
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
 - Board Succession Committee – Sarah/Bryan
 - Review of status of nominations and next steps
 - Community Events Committee (CEC) (no written report submitted)
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
 - Fundraising Committee (no written report submitted) – Steve Haas
 - Grant Committee (no written report submitted) – Steve Haas
 - School Accountability Committee (SAC) (no written report submitted) – Courtney
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - Technology Committee (written report submitted) – Matt Keillor
 - Finance Committee – (written report submitted) Steve Haas and Halsley Hoff
 - Review proposed changes to the Finance Policies and Procedures

Financial Focus:

- Finance Committee Updates
 - Review January 2020 Financials
 - The Finance Committee has reviewed and recommends approval of the January 2020 Financials.
 - Vote on approval of the January 2020 Financials.
- Treasurer’s Report (20 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Board Training (10 minutes) – Matt Keillor
 - Module 05: Holding Productive Meetings
 - Module 30: Additional Best Practices
- Policy Review (Strategic Plan Goals #1-3 and 6) (20 minutes) – Courtney Jurbala
 - Inventory Management Policy
 - Volunteer and Visitor Policy
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
- Summary (5 minutes) – Bill Castor

