

Ben Franklin Academy PTO MINUTES

Date: 01/22/20 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Mollie Anderson

- 1. Welcome
- 2. Outdoor classroom enhancements ground cover (rubber or astroturf w/sand infill) and shadowbox-style fence for privacy and maybe small shrubbery/planters; possibly w/help from a boy scout group or other service group
- 3. Vision and hearing screenings Feb 3 & 4; PTO providing lunch for volunteers
- 4. Parent-teacher conferences Feb 11 & 13; dinner will be provided for teachers for both nights; catering one night and parent-provided food the other night
- 5. Committee reports
 - a. Ben's Brigade
 - shed-building project for Kristin Goldberg
 - Feb. 22 is Ben's Brigade Ski Day at Keystone
 - carpool day coming up

-keep April PTO meeting, as the 15th/May PTO meeting will be moved from the 13th to the 6th

Vice President: Natalie Lucero

- 1. Pirate's Cove 2020 Sunday, July 19th 6:30-8:30 pm
- 2. Early Parent Teacher Conference Sign Up for those who have met their hours
- 3. Volunteer Appreciation gift update tiers are 50, 75 and 100 hours
- 4. End of year PTO dinner May 6th, will be catered from Qdoba

Secretary: Sara Hope & Taryn Peine

 PTO Interest Forms - have been sent out/please send back ASAP; marketing at parent-teacher conferences & next Mom's Night Out; nominations for positions open March 2nd; school-wide elections April 20-24

Treasurer: Emerald Holden

1. Treasurer's report - current balance as of Dec. 31, 2019 \$44,243.96; income for Dec. \$16,452 (mostly SCRIP); expenses for Dec. \$36,300 (Lexia renewal was \$9,000); Spirit Rock income, so far this year \$1,449; Spirit Night income, so far this year \$2,318.65

Fundraising Coordinator: Julia Porterfield

- 1. Fundraising Coordinator's report
 - a. Brick inscription e-mails going out by Jan. 31st/Bricks will be laid in April/early May
 - b. Spirit Nights: Feb. 11th at Chipotle at Wildcat & HR Pkway and March 10th at Mici Handcrafted Italian
 - c. Small Group Funding Requests due by Jan. 31st
 - d. Survey will be going out to school community regarding carnival fundraiser and harvest festival for next fall

Room Parent Coordinators: Lauren Flint & Amanda Trenck

1. Valentine's Parties - Thursday, February 13th; info should be forthcoming from room parents

Social Coordinator: Lynsey Humphries

- 1. Ben's Birthday review fortune cookies & fruit snacks passed out to students; large cookie for front office staff
- 2. Sweetheart Ball Saturday the 25th; superhero theme