



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MARCH 24, 2020

CONFERENCE CALL ONLY

5:30 P.M. Board Meeting
Ben Franklin Academy - Dana Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

 - Consent Agenda (1.5 minutes) – Bill Castor
 - Approve Minutes from the February Board Meeting
 - Policies w/no recommended changes:
 - Field Trip Policy
 - Student Discipline Policy

 - Open Comments (3 minutes/person) – Courtney Jurbala (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, March 24, 2020, will be read at the meeting.
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- Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
- Principal’s Report (30 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
 - Board Succession Committee – Sarah
 - Identify and vote to approve Board President and Treasurer for the 2020-2021 school year
 - Community Events Committee (CEC) (no written report submitted)
 - Curriculum Committee (meets in Fall, Winter and Spring; (no written report submitted) – Bill Castor
 - Fundraising Committee (no written report submitted) – Steve Haas
 - Grant Committee (no written report submitted) – Steve Haas
 - School Accountability Committee (SAC) (written report submitted) – Courtney Jurbala
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
 - Technology Committee (written report submitted) – Matt Keillor

Financial Focus:

- Finance Committee Updates (30 minutes) – Steve Haas
 - Review February Dashboard and February 2020 Financials
 - The Finance Committee has reviewed and recommends approval of the February 2020 financials.
 - Vote on approval of the February 2020 Financials.
- Treasurer’s Report (15 minutes) – Steve Haas and Halsley Hoff (Strategic Plan Goals #2 and 6)
- First Review of Draft 2020 – 2021 Budget (20 Minutes) – Steve/Halsley/Diana
- Board Training (10 minutes) – Steve
 - Module 07: Strategic Planning
 - Module 08: Special Education
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 minutes) – Courtney Jurbala
 - Non-discrimination Policy
- Legislative Update (5 minutes) – Steve Haas
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
 - Activity Planning – Always use Michelle’s Form for Scheduling
 - Rescheduling of Board Candidate Forum
 - Record Volunteer Hours
- Summary (5 minutes) – Bill Castor

Calendar:

TBD

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Back-up plan for Board Elections
 - Board Training
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/22/2020