



BOARD OF DIRECTORS
RETREAT/WORKING MEETING AGENDA
FRIDAY, JUNE 12, 2020

8:30 AM – 1:30 PM

Online/Zoom Meeting Only

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTlILzVjZDdQcDkrNDlFQT09>

Meeting ID: 880 358 6978

Password: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- **8:30 a.m.** Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Consent Agenda (2 minutes) – Bill Castor
 - Minutes of May 5th, Special Board Meeting
 - Homework Policy
 - Meta Policy
 - Parking and Traffic Management Policy
 - Open Comments (3 minutes/person) – Sarah Nisbet
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Thursday, June 11, 2020, will be read at the meeting.
-

BEN FRANKLIN ACADEMY

- Principal's Update (15 minutes) – Diana Simpson (if available)
 - Initiatives for 2020-2021 School Year
- Selection and Approval of Board Committee Assignments for FY2020 -2021 (20 minutes)
 - Bill Castor
- Sign Board Director Agreements/Conflict of Interest Forms (5 minutes) – Bill Castor
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session) (45 minutes) – Bill Castor
- Principal Evaluation and Compensation (10 minutes) – Bill Castor
 - Vote to approve Principal contract for 2019-2020
- Principal Evaluation and Compensation (20 minutes) – Courtney Jurbala
 - Discuss and Approve Principal Goals for 2020-2021
 - Discuss and Approve 2020-2021 Principal Evaluation Form and Performance Matrices
- School Accountability Committee (SAC) Summary of Student and Parent Survey Results (30 minutes) - Courtney
- 11:30AM – 12:15PM Lunch
- Board Self-Evaluation/Goal Setting (30 minutes) – Sarah Nisbet
 - Board Self-Evaluation Results
 - Discussion Regarding Board Responsibilities & Goal Setting
- Technology Report (30 Minutes) – Matt Keillor/Beth Konesky
- Board Training (10 minutes) – Adam Lucero
 - Module 04: Board Structure and Responsibilities
 - Module 12: Board Relationships
 - Module 25: Board Officer Responsibilities
 - Review Training Calendar and Module Process
- Board Attendance at Teacher In-Service/Training (2 minutes) – Bill Castor
- Parent-Teacher Organization (PTO) Year-End Report (written report submitted)
- Board Committee Year-End Reports (written reports submitted, as indicated) (5 minutes)
 - Facility Committee (No written report to be submitted)
 - Fundraising Committee (no written report to be submitted)
 - Grant Committee (no written report submitted)
 - Community Events Committee (CEC) (no written report submitted)
 - School Accountability Committee (SAC) (written report submitted)
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) (15 minutes) – Matt
 - Technology Committee (no report)
 - Curriculum Committee (No written report submitted)
 - Finance Committee June Report (no written report to be submitted) Treasurer's Report (20 minutes) – Courtney

- Review 2019-2020 Financials/Budget to Actual - Courtney
- Review and Approval of Strategic Plan (15 minutes) – Courtney
→ Vote on approval of Strategic Plan (Reviewed in May)
- Policy Review (5 minutes) – Courtney
Review and approval of BFA policies in accordance with the Board/SAC schedule
→ No proposed changes – moved to Consent Agenda
- Stakeholder Surveys (45 minutes) – Matt Keillor
→ Identify Action Items from Parent Satisfaction Survey
→ Identify Action Items from Teacher Survey
→ Identify Action Items from Student Survey
- Review and Approve Board Calendar (15 minutes) – Bill Castor
- Summary

Calendar:

DCSD Online Express Check-in	July 13
BFA Annual Family Check-in	August 12 – 14
First Day of School	August 19
<i>August Board Meeting</i>	<i>August 11th or 25th</i>

- Newsletter: Year in Review/Introduction from Principal in June; State of BFA in July from Board
- Review Action Items
Training Modules for self-review in July:
Module 02: Legal and Policy Issues
Module 03: Board Member Conduct
Module 10: Charter School Finance
Module 13: Pitfalls to Avoid
- Review Votes
- Review Future Agenda Items
- **1:30 p.m.** Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required

BEN FRANKLIN ACADEMY

to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 6/10/20