



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, AUGUST 25, 2020

THIS WILL BE AN ONLINE ONLY MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAyeTllLzVjZDdQcDkrNDlFQT09>

Meeting ID: 880 358 6978 Passcode: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

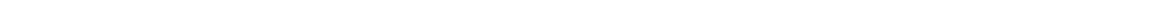
1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Board Attendees: Bill Castor, Matt Keillor, Courtney Jurbala, Sarah Nisbet, Adam Lucero, Karen Ramon, Jason Page

Other Attendees: Diana Simpson, Aric Gomez, Sarah Boland, Janet Harlow, The Duncans, Lisa, Halsley Hoff, Garrett & Sage Felux, Rachael Hamburger, Sarah Scott, Mary Ann Schuldt, Colleen Turner, Amanda Trenck, Jake G, Caryn Staib, Greg T, Molly Velasco, Brad Staib, Dawn Floyd, Jen Lewicki, Beth Buzalka, Mollie Anderson

Bill calls the meeting to order at 5:32 pm

- **5:30PM** Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Bill moves to approve the Agenda
 - Sarah seconds the motion
 - The Agenda in unanimously approved



- Consent Agenda – Bill Castor
 - Minutes of July Special Board Meeting
 - Bill moves to approve the Consent Agenda
 - Courtney seconds the motion
 - The Consent Agenda is unanimously approved

- Open Comments (3 minutes/person) – Sarah Nisbet
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Monday, August 24, 2020, will be read at the meeting.
 - Open comment submitted: *Sarah Scott – “I would like for BFA to begin actively investigating and implementing livestream instruction. Given the moderate to high likelihood of transitioning to full remote learning at some point this school year due to COVID, it behooves our students and teachers to be proactive in creating a robust and seamless learning environment in the event this becomes necessary. I plan to be on the call and can speak to this further but wanted to submit here as well.”*

- Principal’s Report (60 Minutes) – Diana Simpson
- PTO Report – (Courtney) - No written report submitted
- Review and discuss Code of Ethics (10 minutes) - Bill
- Discuss Potential Update of Mission & Vision Statements – Bill
 - Sarah will make up a plan to review next month
- Legislative Update (5 minutes) – Matt Keillor
 - Sep 30th mask order extended date
- Review Draft Principal Goals for 2020 - 21 – Matt Keillor
 - Diana, Sarah, and Aric will brainstorm
 - Board to approve the goals at our Sep meeting
- Review Draft Principal Evaluation Matrices for 2020 – 21 – Matt Keillor
 - Still in the works to align with the updated goals

- Board Committee Reports (written reports submitted, as indicated)
 - Facility Committee (No written report to be submitted)
 - Fundraising Committee (no written report to be submitted)
 - Grant Committee (no written report submitted)
 - Community Events Committee (CEC) (no written report submitted)
 - School Accountability Committee (SAC) (no written report submitted)
 - Science, Technology, Engineering and Mathematics (STEM) Committee (no written report submitted) (25 minutes) – Jason

- Technology Committee (no written report submitted)
- Curriculum Committee (No written report submitted)

FINANCIAL FOCUS:

- Finance Committee Board Report/July Committee Meeting Minutes – Courtney
- Treasurer’s Report (10 minutes) – Courtney
 - Review June and July 2020 Financials
 - The Finance Committee has reviewed and recommends approval of the June and July 2020 Financials.
 - Courtney moves to approve the June and July 2020 Financials
 - Adam seconds the motion
 - The June and July 2020 Financials are unanimously approved
- Board Training – 21 Minutes - Karen
 - Module 20: Renewal and Accreditation
 - Module 23: Charter Schools Act
 - Module 14: Charter School Waivers
- Policy Review (5 minutes) – Sarah
 - Review and approval of BFA policies in accordance with the Board/SAC schedule
 - There were no policies scheduled for review this month.

- Summary

Calendar:

Back to School Night (K-4)	September 2
Back to School Night (5-8)	September 3
Labor Day (No School)	September 7
PTO Meeting	September 9
Finance Committee	September 10
September Board Meeting	September 15

- Review Action Items
- Review Votes
- Review Future Agenda Items
- Adjourn
 - Bill moves to adjourn
 - Jason seconds the motion
 - The meeting is adjourned at 8:05 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

BEN FRANKLIN ACADEMY

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 8/25/20