



What is DoT?

Choosing to be green, while also helping BFA families connect for those all-too-important play dates, birthday parties, or homework questions, BFA uses an app-based online school directory called Directory on Tap. It is a wonderful resource that contains each family's class roster(s) and contact information, as well as the entire BFA directory.

How do I get DoT?

Directory on Tap is a free app available for download through the App Store and Google Play, simply search for: "Directory on Tap (DoT)". The current version has a log-on that requires a one-time password. Once this year's directory is ready, (scheduled for the week of Sept. 28) you will receive an email from directoryontap@gmail.com with your one-time password. The email will also contain instructions for how to download the free app on Apple and Android devices.

What do I need to do now?

We are in the process of updating and adding new families to the BFA directory. If you would like to update your family's information for the directory or opt out, partially or entirely, you need to take action today!

You have until Friday, September 18, to do the following:

- ✓ If your child goes by a nickname or shortened name, contact: ptovp@bfacademy.org
- ✓ If you have recently moved or changed an email address or cell number, update your information in the Douglas County School District database and email the school at: registrar@bfacademy.org
- ✓ Go to the following site and complete the online form if you DO NOT want any or all of your personal information listed in the directory: <https://www.emailmeform.com/builder/form/qbSdlQsZPTgGV5pEhJLx2e5b>

If you take no action, your information WILL BE INCLUDED in the BFA Directory.

Questions?

Contact PTO Vice-President Denise Battista at: ptovp@bfacademy.org.

The 2020-2021 directory will be available the week of September 28.