



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, NOVEMBER 17, 2020

5:30 P.M. Board Meeting - ONLINE MEETING ONLY
Join Zoom Meeting

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTIILzVjZDdQcDkrNDlFQT09>

Meeting ID: 880 358 6978
Passcode: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

- Consent Agenda (2 minutes) – Bill Castor
 - Approve Minutes from the October 2019 Board Meeting
 - Policies with no Recommended Changes:
 - Review of Building key, Key Fobs and Access Card Policy
 - Review of Continuing Disclosure Policy and Procedure
 - Review of Parent Communication Policy
 - Review of Scheduling Policy

- Open Comments (3 minutes/person) – Sarah Nisbet (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, November 17, 2020 will be read at the meeting.

- Covid Task Force Update – (45 Minutes) – Diana Simpson/Matt Keillor

- Principal’s Report (30 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Review and vote on approval of Initial 2021/22 Draft Budget
 - Vote on approval of new pre-school rates
 - Vote on 2021-22 Academic Calendar
- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Karen/Courtney
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 30 Minutes
 - Community Events Committee (CEC) (No written report submitted) - Bill
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Diana Simpson
 - Fundraising Committee (no written report submitted) – Matt
 - Grant Committee (no written report submitted) - Matt
 - School Accountability Committee (SAC) (written report submitted) – Sarah Nisbet
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason
 - Technology Committee (written report submitted) (10 minutes) – Karen Ramon

FINANCIAL FOCUS

- Treasurer’s Report (25 minutes) – Courtney Jurbala and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
 - Review October Financials
 - The Finance Committee has reviewed and recommends approval of the October 2020 Financial Reports.
 - Vote on approval of the October 2020 Financial Reports
- Board Succession Planning (10 Minutes) – Adam
- Board Training (15 minutes) – Courtney
 - Module 09: Board Financial Oversight
 - Module 27: Capital Improvement
 - Module 28: Fund Development Resources
- Policy Review (Strategic Plan Goals #1-3 and 6) (20 minutes) – Sarah Nisbet
 - All policies scheduled for review this month were approved as part of the Consent Agenda.
- Legislative Update (5 minutes) – Matt Keillor
- Board Responsibilities (5 Minutes) – Bill Castor
 - Staff Breakfast (or alternative plan) Scheduling – Matt
- Board Calendar (5 minutes)

November 18	CEC Meeting
November 19	SAC Meeting



November 23 – 27	Thanksgiving Break
November 30 – Dec 6	PTO Online Auction & SCRIP Holiday Collection
December 8	STEM Committee Meeting
December 10	Finance Committee Meeting
December 15	BFA Spirit Night (Mici's) & December Board Meeting

- Review Action Items
- Review Votes
- Summary/Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 11/13/2020