

Ben Franklin Academy PTO MEETING MINUTES

Date: 10/7/20 Time: 6:30p- 7:30p

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

President: Mollie Anderson

- 1. New family town hall update
 - a. Small group of families in attendance
- 2. Trunk or Treat 10/30
 - a. GREAT response! NO volunteer spots left.
 - b. PTO will purchase non-edible treats
 - c. 2 sessions will be held
- 3. Committee reports
 - a. Ben's Brigade
 - i. Garden beds want to be put in before Spring
 - ii. Each grade will have a bed
 - iii. Pints with Principal had a great turnout
 - b. Teacher appreciation
 - i. Still waiting on more information for conferences
 - c. Uniform buyback
 - i. Sales will be October 24th @ BFA outside
 - ii. PTO has alot of inventory without consignments
 - iii. Emerald to get with Nicole for credit card option
 - d. Virtues awareness
 - e. Yearbook
 - i. Continue to send in pictures
 - ii. Yearbook is \$26 from now until November 13th

Vice President: Denise Battista

- 1. Directory on Tap (DOT)
 - a. Rolled out smoothly
- 2. Volunteer Appreciation for September
 - a. Lisa and Greg Todd won drawing for September

Secretary: Shauna Kramer

- 1. Review Vote Log
 - a. Vote approved for PTO to purchase \$1600 in non-edible Trunk or Treat goodies

Treasurer: Emerald Holden

- 1. Bank Balance
 - a. \$48,858
 - i. Checking \$21,085
 - ii. Savings \$27,773
- 2. Finalized 2020-2021 budget
 - a. Expected \$199,605 in expenses
 - b. Expected \$191,107 in revenue

Fundraising: Brooke Mitisek

- 1. Committee Reports
 - a. Sponsorships
 - i. 4 parking spaces to be auctioned off
 - ii. \$15,000 current goal only at \$9,000 now
 - iii. Sponsorship ends October 15th
 - b. Box Tops
 - i. Going well
 - ii. Still collecting box tops at school
 - c. Spiritwear
 - i. Going really well
 - d. Paint the Rock
 - i. Check to make sure all dates are open
 - ii. Need bigger rock
 - iii. Solar lights needed as it's too dark

Room Parent Coordinators: Lauren Flint & Amanda Trenck

- 1. Halloween Parties
 - a. No classroom parties
 - b. Not asking parents for any additional help