

ben franklin academy



13 virtues. one mission.

## Ben Franklin Academy

### PTO MINUTES

Date: 11/11/20 Time: 6:30-7:30 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

**Zoom Meeting: 75674924079**

**Password: 9RjdRe**

**President: Mollie Anderson**

1. Trunk or Treat 10/30 - Great Success! 3 sessions w 15 cars each, 1,000 kids. Could possibly be something we continue in future years as new Halloween tradition.
2. Mom's Night Out
  - a. Originally scheduled for tonight, 11/11. Trying to reschedule for another evening together. Looking into the possibilities pending Covid restrictions.
  - b. Welcoming Committee Chair recently relocated out of state. In need of a new Welcoming Committee Chair to assist in coordinating Moms Night Out events.
3. New spirit rock - Purchasing new spirit rock to replace the current one. New rock is a 1.0 ton Brecken boulder with a flat front. Will be installed upright. New painting surface will be bigger and flatter. Current rock to be relocated elsewhere on school property and used as part of landscaping.
4. Committee reports
  - a. Ben's Brigade (Josh Pierce)
    - Garden beds have been put in, they look fantastic, very professional.
    - Doing the parking lot games for recess.
    - Guys night out went great, lots of new people.
  - b. Teacher appreciation (Erin Crowe)
    - Catered Conferences on Monday with boxed Qdoba meals
    - Dropped off end of trimester goodies for teachers with leftover candy from Trunk or Treat.
  - c. Uniform buyback (Nicole Hayes)
    - Sales October 24th were fantastic, over \$1900 in sales.
    - \$1300 of the \$1900 were credit card transactions.
    - Next sale do clearance table of pto inventory.
  - d. Virtues awareness (Amy Wilson)
    - Dropped off the tags and cards for middle school.
    - Going well in classrooms & photos are going in the newsletter.

**Vice President: Denise Battista**

1. PTO Holiday Celebration - Looking into possibilities with Covid restrictions, possibly a remote Canvas & Cocktails activity virtually.
2. Volunteer Appreciation for October - Emerald Holden!

**Secretary: Shauna Kramer**

1. Review Vote Log
  - o 10/18/2020 Approve purchase of garden bed materials in the amount of \$2,312.50. Approved 7-0.
  - o 11/8/2020 Approve purchase of a new spirit rock in the amount of \$424. Approved 6-0.

**Treasurer: Emerald Holden**

1. Bank Balance - As of 10/31/2020: Checking \$22,904 and Savings \$27,773. Total \$50,678.
2. Monthly Reports
  - o Revenue in the month included: \$4,475 Sponsorships, \$1,384 Uniform buyback sale, \$882 Spiritwear.
  - o Expenses in the month included: \$1,725 Trunk or Treat, \$2,212 Garden beds and Ben's Brigade projects, \$699 PTO insurance.

**Fundraising Coordinator: Brooke Mitisek**

1. Online auction - 11/30-12/4. Using PTA Pal software platform. Auction to include parking spaces (4 annual and 1 monthly), 8th grade graduation reserved seats, and bricks.
  - a. 2019 BENefit Bash bricks arrived last week. 1 brick arrived damaged. Will all be installed as soon as replacement brick arrives.
2. Sponsorship recap - Raised \$12,250 in sponsorships and \$1,000 in donations.
3. Committee Reports
  - a. Spirit nights (Holly Page) - Waiting on Freddy's \$. Chipotle 11/17. Mici 12/15.
  - b. Spirit wear (Rachael Hamburger) - Sales run thru this Friday, 11/13. 1st trimester approx \$7300. Roughly \$3K less in sales from same period last year.
  - c. SCRIP (Natalie Lucero) - Collections online at MySchoolBucks 11/30-12/6. Distribution as e-gift cards 12/16-12/18. Info in newsletter this week. E-flyer and more info next week. Communicate thru social media, newsletter, Facebook, and room parents.

**Social Coordinator: Alissa Motazed**

1. Officer Report
  - a. Sweetheart Ball - Getting creative around Covid restrictions. Will not be at BFA. Looking into the possibilities outdoors/tented at Hudson Gardens, Chatfield Botanical Gardens & Golf Courses.

**Room Parent Coordinators: Lauren Flint & Amanda Trenck**

1. Holiday Parties - Confirmed looking into options aligned with Covid guidelines and restrictions. Will communicate with Mrs. Simpson. Looking into classroom contained parties.
2. Trunk or Treat was a great success.