



BOARD OF DIRECTORS
MEETING AGENDA
5:00 PM - TUESDAY, MARCH 23, 2021

Online Meeting Only – Zoom Meeting Info:

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTllLzVjZDdQcDkrNDlFQT09>

Meeting ID: 880 358 6978
Passcode: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Consent Agenda – Bill Castor
 - Approve Minutes from the February Board Meeting
 - Policies w/no recommended changes:
 - Field Trip Policy
 - Non-Discrimination Policy
 - Open Comments (3 minutes/person) – Sarah Nisbet (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, March 23, 2021, will be read at the meeting.
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- Board Succession Committee – (30 Minutes) - Adam
→ Board Candidate Introductions and Forum
- **Vote to select incoming Board President and Treasurer**
- Principal’s Report (20 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
→ Covid Update
- Parent Teacher Organization (PTO) Report (written report submitted) – Karen
- **Discussion and Vote regarding potential to join the Charter School Alliance - Sarah**
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
 - Community Events Committee (CEC) (no written report submitted)
 - Curriculum Committee (meets in Fall, Winter and Spring; written report submitted) – Bill Castor/Diana
 - Fundraising Committee (written report submitted) – Adam
 - Grant Committee (no written report submitted) – Adam
 - School Accountability Committee (SAC) (written report submitted) – Sarah
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason
 - Technology Committee (no written report submitted) – Karen

Financial Focus:

- Finance Committee Updates (30 minutes) – Courtney Jurbala
→ Review February Dashboard and February 2021 Financials
 - The Finance Committee has reviewed and recommends approval of the February 2021 financials.
 - Vote on approval of the February 2021 Financials.
- Treasurer’s Report (15 minutes) – Courtney and Halsley Hoff (Strategic Plan Goals #2 and 6)
- First Review of Draft 2021 – 2022 Budget (15 Minutes) – Halsley/Diana
- Board Training (10 minutes) – Courtney
 - Module 07: Strategic Planning
 - Module 08: Special Education
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 minutes) – Sarah
→ Student Discipline Policy
- Legislative Update (5 minutes) – Matt
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
 - Activity Planning – Always use Michelle’s Form for Scheduling
 - Record Volunteer Hours
- Summary (5 minutes) – Bill Castor



Calendar:

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| SAC Meeting | 25 March |
| Ben's Brigade Meeting | 25 March |
| Fundraising Committee | 6 April |
| STEM Committee | 13 April |
| PTO Meeting | 14 April |
- Review Action Items
 - Review Votes
 - Review Future Board Agenda Items
 - Back-up plan for Board Elections
 - Board Training in April
 - Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/19/2021