



BOARD OF DIRECTORS
MEETING MINUTES
5:00 PM - TUESDAY, MARCH 23, 2021

Online Meeting Only – Zoom Meeting Info:

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTllLzVjZDdQcDkrNDlFQT09>

Meeting ID: 880 358 6978
Passcode: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Board Attendees: Bill Castor, Matt Keillor, Courtney Jurbala, Sarah Nisbet, Adam Lucero, Karen Ramon, Jason Page

Other Attendees: Diana Simpson, Aric Gomez, Sarah Boland, Halsley Hoff, Haley Maglieri, Michelle Bynum, Mette Castor, Greg Todd, Nick Metthies, Carrie Keen, Sarah Hawkins, Emily Tenhundfeld, Ryan Remus, Mathew Olson, Isaac, Steve, Lisa Fischer, Celeste Johnson, Jen Johnson, Anneke, Amanda Trenck, Denise Battista, Sheri Dethlefs, Kristen McGeary, Alyssa Freund, Whitney, Greens, Lisa Schenck, Jen Jones, Becky Achunde, Nancy Sevinsky, Michelle Koh, Kelley Paulson, Krista Parks, Janet Harlow, Velasco, Alaina Tinney, Rachel and Vince Moleri

Bill calls the meeting to order at 5:02 pm

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
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- Bill moves to approve the Agenda
- Adam seconds the motion
- The Agenda is unanimously approved

- Consent Agenda – Bill Castor
 - Approve Minutes from the February Board Meeting
 - Policies w/no recommended changes:
 - Field Trip Policy
 - Non-Discrimination Policy
 - Bill moves to approve the Consent Agenda
 - Sarah seconds the motion
 - The Consent Agenda is unanimously approved

- Open Comments (3 minutes/person) – Sarah Nisbet (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon Mountain Time on Tuesday, March 23, 2021, will be read at the meeting.
 - No open comments

- Board Succession Committee – (30 Minutes) - Adam
 - Board Candidate Introductions and Forum

- Vote to select incoming Board President and Treasurer
 - Sarah moves to select Matt Keillor as Board President
 - Courtney seconds the motion
 - Matt Keillor is unanimously approved as Board President
 - Bill moves to select Adam Lucero as Treasurer
 - Matt seconds the motion
 - Adam Lucero is unanimously approved as Treasurer

- Principal’s Report (20 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
 - Covid Update
 - Douglas County is currently at level yellow.
 - CDC changed social distancing from 6ft to 3 ft. Doesn’t change much for us since we are cohorting and full class sizes.
 - Not offering remote learning next school year and going forward.
 - Will plan on cohorting next year. Easier to transition from cohort to mixed model than starting with mixed model and go to a cohort model.
 - Masking will most likely continue next school year.
 - Charter Parent training led by League of Charter Schools

- Parent Teacher Organization (PTO) Report (written report submitted) – Karen
- Discussion and Vote regarding potential to join the Charter School Alliance – Sarah
 - Discussion
 - Bill moves to approve BFA joining the Charter School Alliance
 - Karen seconds the motion
 - BFA joining the Charter School Alliance is unanimously approved
- Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
 - Community Events Committee (CEC) (no written report submitted)
 - Curriculum Committee (meets in Fall, Winter and Spring; written report submitted) – Bill Castor/Diana
 - Fundraising Committee (written report submitted) – Adam
 - Grant Committee (no written report submitted) – Adam
 - School Accountability Committee (SAC) (written report submitted) – Sarah
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Jason
 - Technology Committee (no written report submitted) – Karen

Financial Focus:

- Finance Committee Updates (30 minutes) – Courtney Jurbala
 - Review February Dashboard and February 2021 Financials
 - The Finance Committee has reviewed and recommends approval of the February 2021 financials.
 - Vote on approval of the February 2021 Financials.
 - Courtney moves to approve the February 2021 Financials
 - Jason seconds the motion
 - The February 2021 Financials are unanimously approved
- Treasurer’s Report (15 minutes) – Courtney and Halsley Hoff (Strategic Plan Goals #2 and 6)
- First Review of Draft 2021 – 2022 Budget (15 Minutes) – Halsley/Diana
- Board Training (10 minutes) – Courtney
 - Module 07: Strategic Planning
 - Module 08: Special Education
- Policy Review (Strategic Plan Goals #1-3 and 6) (15 minutes) – Sarah
 - Student Discipline Policy
- Legislative Update (5 minutes) – Matt
- Board Responsibilities/Reminders (5 Minutes) – Bill Castor
 - Activity Planning – Always use Michelle’s Form for Scheduling
 - Record Volunteer Hours

- Summary (5 minutes) – Bill Castor

Calendar:

SAC Meeting	25 March
Ben’s Brigade Meeting	25 March
Fundraising Committee	6 April
STEM Committee	13 April
PTO Meeting	14 April

- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Back-up plan for Board Elections
 - Board Training in April
- Adjourn
 - Bill moves to adjourn
 - Sarah seconds the motion
 - The meeting is adjourned at 8:50 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/23/2021