



OUR MISSION: Our mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

OUR VISION: Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

JOB TITLE: PRESCHOOL TEACHER

REPORTS TO: Preschool Director

POSITION SUMMARY

Ben Franklin Academy is seeking a Preschool Teacher to create a nurturing learning environment that supports the Core Knowledge Preschool Sequence and the mission of Ben Franklin Academy. All employees of Ben Franklin Academy work together to fulfill the Mission and Vision Statements. The thoughts reflected in this job description provide structure to the responsibilities and accountabilities for this position. Ben Franklin Academy expects to employ professionals who will work beyond job descriptions, creating both a fulfilling school environment and positive outcomes for students.

SCHEDULE

- Full-time
- Monday – Friday 7:30am – 4pm
- 180 work days / school year

RESPONSIBILITIES (General)

- Adhere to the mission and vision of Ben Franklin Academy with enthusiasm, commitment and integrity
- Teach the Ben Franklin Academy curriculum with fidelity
- Uphold and model Ben Franklin Academy's 13 virtues
- Work as a positive member of the preschool team to provide an exceptional education
- Meet each child's academic needs through data-driven instruction
- Develop and maintain a positive partnership with parents through frequent communication of progress and concerns
- Maintain a positive relationship with co-workers, students, and administration
- Timely upkeep of records including newsletters and student portfolios
- Continue intellectual and professional development in primary academic discipline
- Follow policies established by the Ben Franklin Academy Governing Board, Douglas County School District and the State of Colorado
- Other duties as assigned

RESPONSIBILITIES (Job Specific)

- Create a nurturing learning environment for all students
- Ensure that various instructional strategies are executed to encourage academic growth in diverse learners
- Prepare and implement lesson plans in accordance with Core Knowledge Preschool Sequence and Scott Foresman Science standards
- Prepare detailed lesson plans for approved absences
- Maintain a detailed portfolio for each student
- Involve parents in the program, through direct communication, conferences and volunteer opportunities
- Work with an assistant teacher and delegate tasks as needed
- Be aware of, and follow, all Rules Regulating Child Care Centers per the Department of Human Services Division of Child Care

GENERAL EXPECTATIONS

- Flexible
- Work effectively with supervisors and co-workers
- Perform responsibilities without close supervision
- Effectively communicate with the Ben Franklin Academy staff, school community and the public at large
- Meet attendance standards and work the hours necessary to perform the essential functions of the job
- Strong organization skills
- Excellent communication skills, verbally and written
- Ability to apply superb judgment
- Maintain a generally positive attitude
- Observe all Ben Franklin Academy policies and procedures

REQUIRED EDUCATION and/or EXPERIENCE

- Early Childhood Teacher qualified per the Department of Human Services Division of Child Care
- B.A. or B.S. in Early Childhood Education or related field
- Experience as a Preschool Teacher
- Current certification in CPR, First Aid, Universal Precautions and Medication Administration (or willing to obtain within 30 days of employment)

PREFERRED EXPERIENCE

- Core Knowledge Philosophy
- Differentiation of instruction to reach all levels of ability

COMPENSATION

- Dependent on experience
- Pay range starts at \$17/hour
- Position is full time and eligible for benefits and paid time off

CLOSING DATE: Open until position filled

For more information, please visit <http://www.bfacademy.org/careers/>