



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, MAY 18, 2021

6:00 P.M. Board Meeting

**THIS IS A DIAL-IN/ONLINE MEETING ONLY**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTllLzVjZDdQcDkrNDlFQT09>  
Meeting ID: 880 358 6978; Passcode: 2455

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes) – Bill Castor
    - Welcome/Announcements
    - Mission/Vision
    - Pledge of Allegiance
    - Amend/Approve Agenda
  - Consent Agenda (2 minutes) – Bill
    - Minutes from May 4<sup>th</sup> Special Board Meeting
  - Open Comments (3 minutes/person) – Sarah
    - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
    - Open comments submitted through the online form before noon on Tuesday, May 18, 2021, will be read at the meeting.
  - Convene into Executive Session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters – (20 Minutes).
  - Principal's Report (30 minutes) – Diana
  - Summary of Charter School Alliance meeting (10 Minutes) - Sarah
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- Parent Teacher Organization (PTO) Report (written report submitted) (10 minutes) – Karen
  - Review and vote on approval of 2020-21 PTO events calendar will be scheduled for the June Retreat.
- Board Committee Reports (written reports submitted, as indicated) (30 minutes)
  - Community Events Committee (CEC) (no written report submitted) (5 minutes)
    - Review status & events for 2021-22 academic year during June Retreat
  - Curriculum Committee (no written report submitted)
  - Fundraising Committee (no written report submitted)
  - Grant Committee (no report submitted)
  - School Accountability Committee (SAC) (written report submitted) – Sarah
    - Vote on approval of committee chair for 2020-21 academic year at June Retreat
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report to be submitted) (25 minutes) – Jason
    - State of STEM
    - Vote on approval of Committee Chair for FY2020-21
  - Technology Committee (report submitted) – Karen

**FINANCIAL FOCUS:**

- Finance Committee Board Report – Courtney
- Vote on Approval of 2021/22 Adopted Budget
- Vote on Approval of Resolution Regarding 2021/22 Adopted Budget
- Treasurer’s Report (10 minutes) – Courtney
  - Review April 2021 Financials
    - The Finance Committee has reviewed and recommends approval of the April 2021 Financials.
    - Vote on approval of the April 2021 Financials
- Strategic Plan (10 minutes) – Matt
  - Review Revised Strategic Plan
- Policy Review – Sarah
  - Facility Use Policy & Fee Schedule
  - Grading Policy
- Ben Franklin Academy Charter School Board Director Agreement and Board Director Certification Form – First Reading and Vote (5 minutes) – Bill Castor
  - Approve Ben Franklin Academy Charter School Board Director Agreement
  - Approve Ben Franklin Academy Charter School Board Director Certification Form
- Approve Independent Attorney-of-record – Bill Castor
  - Vote regarding appointment of Counsel of Record for 2021-22
- Legislative Update (5 minutes) – Matt
- Board Training (15 minutes) – Courtney
  - Module 06: Promoting the Vision and Mission
  - Module 17: Sunshine Law

- Outgoing Board Member Recognition (5 Minutes) - Matt
- Board Working Meeting/Retreat (15 minutes) – Matt
  - Identify Agenda Items and Assignments
  - Assign Board Self-Evaluation Responsibility
- Summary (5 minutes) – Bill Castor
  - Calendar:
    - May 28            Last Day of School (half-day)
    - May 27            Eighth Grade Graduation
    - June TBD        Board Retreat/Working Meeting
    - August 18        First Day of School
  - Review Action Items: 8th Grade Graduation Thank You Notes
  - Review Votes
  - Assign Newsletter Item
  - Review Future Board Agenda Items
    - Approve Revised Strategic Plan
    - Sign Board Director Agreements/Conflict of Interest Forms
    - Board Evaluation
    - Committee Year-End Reports
    - 2021-22 Board Calendar
    - Resolution re Officers and Directors
    - New Board member mentors
    - Parent Survey Follow-up plans
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 5/15/2021