



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MAY 18, 2021

6:00 P.M. Board Meeting

THIS IS A DIAL-IN/ONLINE MEETING ONLY

Join Zoom Meeting

<https://us02web.zoom.us/j/8803586978?pwd=ZU4vOVAYeTllLzVjZDdQcDkrNDlFQT09>
Meeting ID: 880 358 6978; Passcode: 2455

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Board Attendees: Bill Castor, Matt Keillor, Courtney Jurbala, Sarah Nisbet, Adam Lucero, Jason Page

Other Attendees: Diana Simpson, Mette Castor, Haley Maglieri, Halsley Hoff, Greg Todd, Meghan, Brad Staib, Amanda Trenck, Judy Silva, Ryan Remus, Ava, Michelle Bynum, Sara Hawkins, Janet Harlow, Carrie Keen, Devon Preeo, Sarah Boland

Bill calls the meeting to order at 6:02 pm

- Opening (5 minutes) – Bill Castor
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Bill moves to approve the Amended Agenda
 - Courtney seconds the motion
 - The Amended Agenda is unanimously approved
 - Consent Agenda (2 minutes) – Bill
 - Minutes from May 4th Special Board Meeting
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- Bill moves to approve the Consent Agenda
 - Sarah seconds the motion
 - The Consent Agenda is unanimously approved
- Open Comments (3 minutes/person) – Sarah
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Tuesday, May 18, 2021, will be read at the meeting.

Nancy and Joel Sevinsky – “We would like to commend you for your leadership specific to maintaining student safety and state mandated protocols with regard to covid/quarantines. It's been a long year for everyone, and our respect for the BFA teachers and staff has only grown this year. As you are aware, the mental toll all of this, including multiple quarantines, is taking on the kids, especially the older ones. As a parent of two older students, I'm very aware of a number of BFA students with mental health related concerns: self harm, and serious psychological issues that have manifested in various ways.

This is only one of several concerns of the majority of educators in Colorado, including the 11 school districts who sent the attached letter to the CDPHE, asking them to immediately suspend all quarantines. Their reasons are all very sound: damaging psychological aspects, disruption to learning, and lack of evidence that the virus is being spread at schools when protocols are followed.

We would ask that BFA also immediately end all quarantines. The sound reasoning supporting this request is in the attached letter and includes ample data showing how other schools in other states have safely managed this without quarantines. Our kids desperately need this form of connection and continuity these last few weeks of school, and with over 80% of BFA staff fully vaccinated, the science supports it.

- Convene into Executive Session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters – (20 Minutes).
 - Bill moves to convene into executive session at 6:10 pm
 - Sarah seconds the motion
 - The motion to convene into executive session is unanimously approved
 - Bill Castor, Matt Keillor, Courtney Jurbala, Sarah Nisbet, Adam Lucero, Jason Page, Mette Castor, Hailey Maglieri, and Diana Simpson in attendance.
 - Bill moves to end the executive session at 6:30 pm
 - Adam seconds the motion
 - The motion to end the executive session is unanimously approved
 - No votes were taken during the executive session
- Vote to approve Diana's bonus
 - Bill moves to approve The Principal bonus for the 2020-2021 academic year
 - Courtney seconds the motion
 - The Principal bonus for the 2020/21 academy year was unanimously approved
- Principal's Report (30 minutes) – Diana
 - Next year: no remote learning, co-horting classes with at least one “buddy” classroom, lunch in the lunchroom, recess in the back, will not do temperature checks, will follow any mask mandates in place, do not know about quarantine requirements and vaccine

requirements.

- Summary of Charter School Alliance meeting (10 Minutes) – Sarah
- Parent Teacher Organization (PTO) Report (written report submitted) (10 minutes) – Courtney
 - Review and vote on approval of 2021-22 PTO events calendar will be scheduled for the June Retreat.
- Board Committee Reports (written reports submitted, as indicated) (30 minutes)
 - Community Events Committee (CEC) (no written report submitted) (5 minutes)
 - Review status & events for 2021-22 academic year during June Retreat
 - Curriculum Committee (no written report submitted)
 - Fundraising Committee (no written report submitted)
 - Grant Committee (no report submitted)
 - School Accountability Committee (SAC) (written report submitted) – Sarah
 - Vote on approval of committee chair for 2021-22 academic year at June Retreat
 - **Staff Survey results - Courtney**
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report to be submitted) (25 minutes) – Jason
 - State of STEM
 - **STEM days in November or throughout the school year**
 - Vote on approval of Committee Chair for **FY2021-22 move to June**
 - Technology Committee (report submitted) – Karen
 - **Internet upgrade**

FINANCIAL FOCUS:

- Finance Committee Board Report – Courtney
- **Approval of Finance Committee Chair/Vice Chair**
 - Chair: Kevin Levenson**
 - Vice Chair: Lance Klassen**
 - Secretary: Connie Zoerink**
- **Vote on Approval of 2021/22 Adopted Budget Total Annual Revenue: \$9,248,452 Total Expenses: \$9,226,591 Total Annual Net Income: \$21,861**
 - Courtney moves to approve the 2021/22 Adopted Budget
 - Sarah seconds the motion
 - The 2021/22 Adopted Budget is unanimously approved
- **Vote on Approval of Resolution Regarding 2021/22 Adopted Budget**
 - Courtney moves to approve the Resolution Regarding 2021/22 Adopted Budget
 - Bill seconds the motion
 - The Resolution Regarding 2021/22 Adopted Budget is unanimously approved

- Treasurer’s Report (10 minutes) – Courtney
 - Review April 2021 Financials
 - The Finance Committee has reviewed and recommends approval of the April 2021 Financials.
 - Vote on approval of the April 2021 Financials
 - Courtney moves to approve the April 2021 Financials
 - Adam seconds the motion
 - The April 2021 Financials are unanimously approved
- Strategic Plan (10 minutes) – Matt
 - Review Revised Strategic Plan
- Policy Review – Sarah
 - Facility Use Policy & Fee Schedule
 - Grading Policy
- Ben Franklin Academy Charter School Board Director Agreement and Board Director Certification Form – First Reading and Vote (5 minutes) – Bill Castor
 - Approve Ben Franklin Academy Charter School Board Director Agreement
 - Approve Ben Franklin Academy Charter School Board Director Certification Form
- Approve Independent Attorney-of-record – Bill Castor
 - Vote regarding appointment of Counsel of Record for 2021-22
 - Bill moves to appoint Barry for Counsel of Record for 2021-22
 - Courtney seconds the motion
 - Barry Counsel of Record for 2021-22 is unanimously approved
- Legislative Update (5 minutes) – Matt
- Board Training (15 minutes) – Courtney
 - Module 06: Promoting the Vision and Mission
 - Module 17: Sunshine Law
- Outgoing Board Member Recognition (5 Minutes) - Matt
- Board Working Meeting/Retreat (15 minutes) – Matt
 - Identify Agenda Items and Assignments
 - Assign Board Self-Evaluation Responsibility
- Summary (5 minutes) – Bill Castor
 - Calendar:
 - May 28 Last Day of School (half-day)
 - May 27 Eighth Grade Graduation
 - June TBD Board Retreat/Working Meeting
 - August 18 First Day of School
 - Review Action Items: 8th Grade Graduation Thank You Notes
 - Review Votes
 - Assign Newsletter Item
 - Review Future Board Agenda Items
 - Approve Revised Strategic Plan
 - Sign Board Director Agreements/Conflict of Interest Forms

- Board Evaluation
- Committee Year-End Reports
- 2021-22 Board Calendar
- Resolution re Officers and Directors
- New Board member mentors
- Parent Survey Follow-up plans
- o Adjourn
 - o Bill moves to adjourn the meeting
 - o Adam seconds the motion
 - o The meeting is adjourned at 8:59 pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 6/17/2021