



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, AUGUST 31, 2021

5:30 PM - Middle School Commons - Ben Franklin Academy

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

Board Attendees: Matt Keillor, Sarah Nisbett, Mette Castor, Adam Lucero, Haley Maglieri, Jason Page, Karen Ramon

Other Attendees: Diana Simpson, Halsley Hoff, Michelle Bynum, Stacey Sobozak, Dave Hayes, Meghan Fleming, Erika Kranz, Al Kranz, Jen Hollingshead, Renee Umeda, Mandy Flaherty, Shaun Flaherty, Christina Sparks, Biljana Jakovljevic, Jennifer Campbell, Jason Holder, Matt White, Coni White, Rich Janus, Scott Weibel, Kelly Weibel, Kacey Knudsen, Monica Metz, Kristin McGear, Denise Battista, Keri Street, Stacy Neal, Lindsay Schroeder, Kristin Clark-Bretch, Heidi Drees, Tracy Majors, Brandi Bradley, Ryan Jenkins, Christi Jenkins, and approximately 68 zoom attendees.

Matt calls meeting to order at 5:33

- **5:30PM** Opening (5 minutes) – Matt
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
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BEN FRANKLIN ACADEMY

- Amend/Approve Agenda
 - Matt motions to amend Agenda
 - Adam seconds the motion
 - Matt motions to approve amended Agenda
 - Sarah seconds the motion
 - The amended Agenda is unanimously approved
- Consent Agenda – Matt
 - Approve the Minutes of the June 22, 2021 Foundation Meeting
 - Approve the Minutes of the August 20, 2021 Special Board Meeting
 - Matt motions to approve the Consent Agenda
 - Sarah seconds the motion
 - The Consent Agenda is unanimously approved
- Good News from BFA – Matt
 - Great community attendance at Back-to-School Picnic, Back-to-School Nights and New Parent Orientation
 - Outstanding numbers of volunteers for carpool last couple of weeks...big thanks to Ben's Brigade and others that volunteered. Lunch and recess have seen great numbers with volunteers as well - we'd like to keep these numbers up
 - MS sports are up and running: Cross-Country, girls volleyball, and boys soccer. Games start this week
 - 8th grade had Engineer guest speakers in science last week speaking about velocity and physics
- Open Comments (3 minutes/person) – Mette
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Monday, August 31, 2021, will be read at the meeting.
 - The Board received comments from the public
- Matt motions to break
 - Adam seconds the motion
 - Matt calls for a break at 6:49
 - Matt calls meeting back to order at 7:04
- BFA Waiver Status/Update (10 minutes) – Matt
 - Nothing to discuss since Tri-county Health has issued a Public Health Order
- Principal's Report (60 Minutes) – Diana Simpson
 - COVID Update
 - Goal 1: Build a cohesive preschool through 8th grade community
 - Goal 2: Teacher/Administration Professional Development
 - Goal 3: Improve overall standing of BFA among its peers

- Goal 4: Improve Accountability and Discipline for all: Staff, teachers, students, and parents
 - Goal 5: Maintain Financial Stability
 - Goal 6: Promote BFA in the BFA Community
 - Goal 7: Promote BFA in the community
 - Goal 8: Safety
- PTO Report – (Haley) - Written report submitted
 - Review and discuss Code of Ethics (10 minutes) - Matt
 - Legislative Update (5 minutes) – Matt
 - Review Draft Principal Goals for 2021-2022 – Adam
 - Review Draft Principal Evaluation Matrices for 2021-2022 – Adam
 - Board Committee Reports (written reports submitted, as indicated)
 - Facility Committee (No written report to be submitted)
 - Grant Committee (no written report submitted)
 - Community Events Committee (CEC) (written report submitted)
 - School Accountability Committee (SAC) (no written report submitted)
 - Science, Technology, Engineering and Mathematics (STEM) Committee (no written report submitted) – Jason
 - Curriculum Committee (No written report submitted)

FINANCIAL FOCUS:

- Finance Committee Board Report/July Committee Meeting Minutes – Adam
- Treasurer’s Report (10 minutes) – Adam
 - Review June and July 2021 Financials
 - The Finance Committee has reviewed and recommends approval of the June and July 2021 Financials.
 - Vote on approval of the June and July 2021 Financials
 - Matt moves to approve the June and July 2021 Financials
 - Sarah seconds the motion
 - The June and July 2021 Financials are unanimously approved
- Board Training – (21 Minutes) - Matt
 - Module 20: Renewal and Accreditation
 - Module 23: Charter Schools Act
 - Module 14: Charter School Waivers
- Policy Review (5 minutes) – Mette
 - Review and approval of BFA policies in accordance with the Board/SAC schedule
 - There were no policies scheduled for review this month.

● Summary

Calendar:

Back to School Night (K-4)

August 24

BEN FRANKLIN ACADEMY

Back to School Night (5-8)	August 25
Labor Day (No School)	September 6
PTO Meeting	September 8
Finance Committee	September 14
September Board Meeting	September 21

- Review Action Items
 - Get answers to Kristin McGeary's financial questions
 - What about parents who choose to keep kids at home as opposed to wear masks at school
- Review Votes
- Review Future Agenda Items
 - Modules 22, 24, 26 at September meeting
- Adjourn
 - Matt motions to adjourn meeting
 - Haley seconds the motion
 - Matt adjourns the meeting at 8:52pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 9/20/21