



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, SEPTEMBER 21, 2021

5:30 PM - Please Note this will be an ONLINE MEETING ONLY

Join Zoom Meeting

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2024.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda

 - Consent Agenda (2 minutes) – Matt Keillor
 - Approve Minutes from the August 31, 2021 Board Meeting

 - Good News from BFA - Matt

 - Open Comments (3 minutes/person) – Mette Castor (Strategic Plan Goal #3)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Tuesday, September 21, 2021 will be read at the meeting.
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- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(b) conference with an attorney for purposes of receiving legal advice on Tri-County Health complaint letter (a closed session.) Attorney Barry Arrington and Principal Simpson invited.
- Discuss CDPHE incentive program for BFA (Strategic Plan Goal #3)
- Principal's Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
- Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) - Haley Maglieri
- Board Committee Reports (written reports submitted, as indicated)
 - Facility Committee (no written report to be submitted)
 - Grant Committee (no written report submitted)
 - Community Events Committee (CEC) (written report submitted)
 - School Accountability Committee (SAC) (written report submitted)
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) (25 minutes) – Jason
 - Curriculum Committee (no written report submitted)
 - Finance Committee – Written report submitted

Financial Focus: (Strategic Plan Goal #2 and #5)

- Treasurer's Report (25 minutes) – Adam Lucero and Halsley Hoff (Strategic Plan Goals #2 and 6)
- Finance Committee Updates
 - Review the Assurances for Financial Accreditation report
 - Review August Financials
 - The Finance Committee has reviewed and recommends approval of the August 2021 Financial Reports.
 - Vote on approval of the August 2021 Financial Reports
- Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Mette Castor
 - Student Attendance Policy
 - Approve revised Student Attendance Policy
 - Board of Director Conflict of Interest Policy
 - Approve Conflict of Interest Policy
- Board Training (20 minutes) – Sarah Nisbet
 - Module 15: Data Driven Decisions
 - Module 16: Accountability and Program Assessment
- Board Succession Planning (5 minutes) – Haley Maglieri (Strategic Plan Goal #1)
- Principal Performance and Evaluation (10 minutes)- Adam Lucero (Strategic Plan Goal #1)
 - Finalize Principal Objectives for the year
 - Finalize Performance Evaluation Matrix
- Board Responsibilities (15 minutes) – Matt Keillor (Strategic Plan Goal #1 and #4)
 - September 24th Teacher In-Service Board Representatives
 - Next Board newsletter contributor

→ Schedule Board classroom visits

October Board Training: Adam

- Module 22: Communication
- Module 24: Effective Committees
- Module 26: Parental Involvement

- Board Calendar (5 minutes) – Matt Keillor
- Summary (5 minutes) – Matt Keillor
- Calendar:
 - September 22: Parry’s Pizza Spirit Day
 - September 23: SAC Meeting
 - September 24: In-Service Day – No School

 - October 4-8: Spirit Week
 - October 7: CEC Meeting
 - October 8: Goodies with Grandparents
 - October 12 and 14th: Parent – Teacher Conferences
 - October 13: Finance and PTO Meetings
 - October 15: No School, Comp Day
 - October 18 - 22: Fall Break
 - October 26: October Board Meeting
 - October 26-29: 6th Grade Outdoor Ed

- Review Action Items
- Review Votes
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 9/11/21