

ben franklin academy



13 virtues. one mission.

## Ben Franklin Academy

### PTO TRAINING MEETING

Date: 09/8/21 Time: 6:30p- 8:30p

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

#### **President: Denise Battista**

1. Introductions
2. Role changes
3. Follow up from PTO training
  - a. 2021-22 calendar
  - b. School Activity Request Form
4. Committee Reports
  - a. Ben's Brigade
  - b. Teacher Appreciation
  - c. Virtue Awareness
5. Funding Requests
6. PTO website update
7. Bulletin Board Committee Manager

#### **Vice President: Janelle Nichols**

1. Directory on Tap (DOT)
2. Volunteers Of the Month

#### **Secretary: Shauna Kramer**

1. Forms: conflict of interest and communication & conflict resolution
2. Vote Review

#### **Treasurer: Amanda Trenck**

1. Bank Balances
2. Month over Month changes
3. Spirit Wear sales
4. 2021-22 Budget

#### **Social Coordinator: Alyssa Motazed**

1. Franklin Fest

**Fundraising: Sage Felux**

1. Spirit Rock
2. Spirit Wear
3. Spirit Nights
4. Sponsorship
5. SCRIP
6. Spring Fundraiser

**Room Parent Coordinator: Erin Crowe**

1. Open positions: NONE
2. Room parent training - Most everyone attended
3. Holiday Parties - will take place but must have pre packaged treats
4. Trunk or Treat - planning to take place soon